

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

CITY OF MENASHA BOARD OF HEALTH

Minutes

September 9, 2015

- A. Meeting called to order at 8:05 AM by Chairman Candyce Rusin.
- B. Present: Candyce Rusin, Lori Asmus, Teresa Rudolph, Diane Hotynski, Nancy McKenney, Todd Drew, Loretta Kjemus, Linda Palmbach, Kortney Dahm, Vicki Schultz, Liz Rosin.
- C. MINUTES TO APPROVE
 - 1. Dr. Teresa Rudolph moved to approve June 10, 2015 minutes, seconded by Lori Asmus. Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative

Health Department Budget and Contracts- Menasha Health department was granted the DHS *Healthy Brain Initiative/Dementia-Friendly Communities* Mini-grant Award. Vicki Schultz was the lead on this grant and worked with members of the Committee on Aging. Menasha Health Department was awarded the DHS *Wisconsin Seal a Smile* Grant of \$5000. Menasha Health Department was awarded the DHS *Wisconsin RADON Outreach* Grant of \$3500. This is an increase from last year. The grant has shifted focus to start educating realtors. The Menasha Health Department is looking to train one additional staff member on radon measurement and mitigation. DHS DPH TB Dispensary Contract is now in place. Eleven different counties have went in together to purchase a Pro Respiratory Fit Tester which is automated and much more accurate. It will be stored and insured by Manitowac County with the Menasha Health Department reserving one month of use per year. Kortney Dahm and Vicki Schultz attended the training and Todd Drew has been trained to use it. Nancy McKenney is currently working on the 2015 budget.

Communications- Senior Center will be putting up signage which includes 'No Smoking or Electronic Cigarettes' and 'No firearms or weapons'. Nancy McKenney reported the following to the Common Council: 06/11/15 Menasha Health Department secured Public Health Emergency Preparedness Supplemental Ebola Funding. 08/03/15 The Health Department entered into an Interagency Memorandum of Understanding to Purchase PortaCount Pro Respiratory Fit Tester with Manitowoc County Health Department. 09/03/15 Approval to accept and spend \$10,840 in Wisconsin Department of Health Services (DHS) Centers for Disease Control and Prevention (CDC) Public Health Emergency Preparedness Supplemental Ebola Funding. 09/04/15 Request to approve Todd Drew, RS Environmental attendance at the Integrated Foodborne Outbreak Response and Management (InFORM) Conference if funding application from the National Environmental Health Association (NEHA) is approved. A letter of support for a Wisconsin Partnership Program application was sent to the Winnebago County SmartPlate group by Nancy McKenney. This group approaches and works with restaurants to get healthy choices onto their menu. **Personnel** changes include a new vision and hearing screener, Claudia Gonzalez. Nancy McKenney is also working with Human Resources to secure a new dental hygienist. The Menasha Health Department will again be working with UWO nursing students. Their orientation date is set for September 10, 2015.

Employee Safety: Todd Drew updated the Board on the CVMIC walk through this summer and issues that need to be addressed.

Sealer of Weights and Measures: Todd Drew reported on a citation issued to a business for removing a red equipment rejection flag without authorization. New businesses opening this year will increase the Sealer of Weights and Measures and Environmental Health workload.

Environmental Health: Todd Drew reported on several environmental health issues he has been working on, including a house that was placarded for hoarding. Todd had his standardization with DHS this summer and

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Dianne Hotynski, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

passed. He received a request from Waupaca County to do lead risk assessments for a client over 20 mcg/dL. Todd is currently working with a corporate building on mold and indoor air issues as a result of phone calls and written complaints to the Menasha Health Department. They also made complaints to OSHA. Todd issued abatement orders of 30 days and had a meeting removal process.

Public Health Department: June, July, and August communicable disease report was reviewed by Nancy McKenney. Linda Palmbach reported on an active TB case, a latent TB and on 12 week directly observed therapy. TB skin tests were made available to contacts. They will be coming in for a 10 week follow up. Menasha Health Department staff have been involved in the state wide Blastomycosis follow up. Currently there are 29 confirmed and 29 probable statewide. Mary will continue to run school absence reports.

Health Screening 60+ -Vicki Schultz reported that the foot care clinics continue and are going well. Chair massages are scheduled for October and Wellness lab scheduled for November.

Prevention- Vicki Schultz reported on the Corny Community Walk. There were over 100 participants. It started at Curtis Reed Square and had 1-2 mile routes mapped out with stations along the way. Everything went well with lots of positive feedback. There were many sponsors including

Radon- Nothing new.

School Health Screening- Loretta Kjemhus reported that Prevent Blindness training was done on 8/20/15 with five Menasha Health Department and two screening staff in attendance. The biggest change learned was the importance of screening 3, 4, and 5 year olds. Loretta worked with the schools and added preschool to the screening schedule.

Dental Program - Loretta Kjemhus reported that last fluoride application will be done at the end of October or November with UW Oshkosh students assisting. To date there have been 765 fluorides done. Loretta did dental outreach at the Brain Walk sponsored by the Menasha library and Back to School Fair sponsored by Neenah-Menasha Emergency Society. She set up a dental booth with educational information for parents and children. The Brain Walk had 80 families participate and Back to School Fair had 1175 families participate.

Lead Prevention- No updates.

Immunization – Flu Clinic is set for October 23, 2015. The vaccine price needs to be set. Everyone agreed to keep the price the same (\$16.00).

Maternal and Child Health – Vicki Schultz reported that the focus this year is mental health. The MCH program is looking at making some changes for the next year. She is the lead on the Hospital Assessment Committee. Kortney Dahm reported that the OB Health group she attends felt it would be beneficial to do outreach to OB's on what Public Health does and when to refer. Kortney and a nurse from Outagamie County presented to AMC at their staff meeting on 9/8/15 and will present to Theda Clark on 9/10/15.

Emergency Preparedness- Nancy McKenney reported that the Fox Valley Area Healthcare Coalition has been developed to help coordinate emergency management and preparedness activities. Nancy is currently on the Board of Directors. Nancy McKenney reported that she is scheduled to present at Wisconsin Association of Local Health Departments and Boards in September with Tim Styka re regarding the Active Shooter Incident. She will send out the power point if interested in viewing. Loretta Kjemhus reported that the mass influenza vaccination clinic is scheduled for October 23rd at Butte Des Morts School from 2:00 -6:00pm. Loretta and Vicki will be meeting to plan the clinic. Fatality management plan has been finalized from representatives from Menasha, Appleton, and Winnebago health departments as of 7/13/2015. Emergency Preparedness competency survey was completed by Loretta to receive an additional \$500. Sheltering forms have been put on the S drive and hard copies in the first aid bag.

Twenty Four/Seven – the account was used to pay some overtime for TB direct observation.

E. ACTION ITEMS: None

F. HELD OVER BUSINESS: None

G. ADJOURNMENT :

Lori Asmus moved to adjourn the meeting, seconded by Dr. Teresa Rudolph. Motion passed.

Candyce Rusin adjourned the meeting. The next meeting will be held on Wednesday, October 14, 2015.