

MEMO

TO: Peggy Steno, Administrative Services Director

FROM:  Pamela Captain, City Attorney/HR Director

SUBJECT: Alchemy-Fox Cities LLC
d/b/a The Source Public House

DATE: December 29, 2014

I have received a request from Alchemy-Fox Cities for a grant of \$8,000 as a result of their Reserve Liquor License. I have reviewed the request and find that all is in order.

Please process a check for \$8,000 to Alchemy-Fox Cities LLC, d/b/a The Source Public House, 890 Lake Park Road, Menasha.

Cc: Common Council