

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
June 1, 2015
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:12 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Rollins-Jump, Benner, Nichols, Taylor, Krautkramer.

ALSO PRESENT: Mayor Merkes, CA Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD McKenney, LD Lenz, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 5/18/15](#)

Moved by Ald. Keehan seconded by Ald. Benner to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Kwik Trip Annexation Petition – recommendation to Common Council.](#)

CDD Keil explained the type of annexation and the boundary agreement with Town of Menasha pertaining to annexing vacant parcels from the Town that are in the City's growth area.

Moved by Ald. Taylor seconded by Ald. Krautkramer to recommend to Common Council Kwik Trip Annexation Petition with Parcel A removed from the petition.

After consulting with CA Captain, Chairman Nichols ruled the motion was out of order as parcels cannot be added to or deleted from once the annexation process has started.

Moved by Ald. Langdon seconded by Ald. Krautkramer for unanimous consent to allow Robert Smith, owner of Parcel A, to speak to the Committee.

Motion carried on roll call 8-0.

General discussion ensued on annexing Parcel A; impact to the City; impact to Mr. Smith's business that is located on the property next to Parcel A; notices sent to property owners; different types of annexations.

Mr. Smith answered questions from the Committee

Ald. Taylor called Point of Order, unanimous consent is required to allow CA Captain to speak. Chairman Nichols ruled Point of Order not well taken-as Chairman she can allow CA Captain to speak without unanimous consent.

Chairman Nichols declared a recess at 7:45 p.m.

Committee reconvened at 8:03 p.m.

Moved by Ald. Langdon seconded by Ald. Benner to recommend to Common Council Kwik Trip Annexation Petition as submitted.

Motion carried on roll call 6-2.

Ald. Nichols, Langdon, Keehan, Zelinski, Rollins-Jump, Benner voted yes.

Ald. Taylor, Krautkramer voted no.

E. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Rollins-Jump to adjourn at 8:04 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk