

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
May 18, 2015  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 9:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Krautkramer, Langdon, Keehan, Zelinski, Rollins-Jump, Benner, Nichols

EXCUSED: Alderman Taylor

ALSO PRESENT: Mayor Merkes, CA Captain, Captain Halderson, FC Auxier, CDD Keil, PRD Radtke, ASD Steeno, PHD McKenney, Clerk Galeazzi.

C. MINUTES TO APPROVE

1. [Administration Committee, 5/4/15](#)

Moved by Ald. Keehan seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [Accept bid of Post Crescent Media as the official City newspaper, May 2015-May 2016.](#)

Clerk Galeazzi explained the statutory requirements for an official City newspaper. She reported Post Crescent Media was the only bid received.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council to accept bid of Post Crescent Media as the official City newspaper, May 2015-May 2016. Motion carried on roll call 7-0.

2. [Agreement with Spielbauer Fireworks Co., Inc for fireworks programs on July 4, 2015 and July 4, 2016](#)

Mayor Merkes explained with a two year agreement the cost for the fireworks programs is the same for both years. He explained the different types of fireworks to be used.

Moved by Ald. Benner seconded by Ald. Keehan to recommend to Common Council Agreement with Spielbauer Fireworks Co., Inc for fireworks programs for July 4, 2015 and July 4, 2016.

Motion carried on roll call 7-0.

3. [Notice of Intent to Circulate a Petition for Annexation of Territory to the City of Menasha by Kwik Trip Inc.](#)

CDD Keil explained this is the first step in the process to annex parcels from the Town of Menasha to the City of Menasha. He explained the parcels that will be included with this annexation. The annexation is part of the Kwik Trip development on Midway Road. No action is required by the Committee at this time.

E. ADJOURNMENT

Moved by Ald. Keehan seconded by Ald. Rollins-Jump to adjourn at 9:12 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk