

CITY OF MENASHA
Parks and Recreation Board
Heckrodt Wetland Reserve Center – 1305 Plank Road
January 26, 2015
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:32pm

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Nancy Barker, Sue Pawlowski, Ald. Michael Keehan, Lisa Hopwood, Cindy Schaefer-Kemps

MEMBERS EXCUSED: Tom Marshall

OTHERS PRESENT: Mayor Merkes, PRD Tungate, PS Maas, Thomas Dunbar

MEMBERS OF THE PUBLIC: Larry Baier, Nick Heiting, Kara Witthuhn, Mike Pfahler, Paul Larivieve, Allison Golden, Bev & Henry Yunk, Andy Van Thull, Jason Weis, Tim & Dawn Poklinkoski, Tyler Doemel, James West, Sarah Olsen, Don Diener, Stacey West, Lorie & Ron Young, Amy Sonneleitner, Mike Balthazor, Thom & Amy Michaels, Oscar & Judy Wolf, Michael Hopwood, Jess Wheaton, Amanda Feller, Katie DeLain, Patrick Hansen, Vicki Lenz, Rob DeLain, Matt Johnson.

There appeared to be more members of the public at the meeting than those that signed in.

C. REPORT OF DEPARTMENT HEAD/STAFF/OR CONSULTANTS

1. **Introductions and purpose of meeting – PRD Tungate:** Reminder to sign in, indicated playground layout boards and features summarized on collage board
2. **Presentation of park concept plan – Thomas Dunbar, FASLA**
3. **Summary of playground and shelter graphics – PRD Tungate:** Not tied into any particular park name, this park topic will be on Feb. 9 Park Board meeting agenda. Playground equipment is the first phase in this park development. Public should leave an email address if he/she would like to be notified of future park planning meetings.
4. **Public comment on park concept plan:** There were a number of residents at the meeting who made comments and/or submitted a comment card. The following is a summary of what was stated verbally by those in attendance, followed by a list of paraphrased written comments submitted during the meeting:
 - Concern about cost (esp. drainage), concerns with parking if field is open for sports – would like to see it as more casual play geared towards the neighborhood.
 - The shelter may draw more traffic and outsiders that cannot be accommodated.
 - Suggested to take a residential lot to provide small parking area
 - Looking for access road to Manitowoc Road, or a trail leading in from the north.
 - Is there an option to wait on installing playground?
 - Like proposed separate tot-lot and 5-12 yr old play areas
 - Like poured-in-place surface
 - Is one type of equipment more durable than the other?
 - Request bike rack
 - Make shelter maintenance free
 - Will equipment be ADA?
 - What about paving trails?

Other concerns: police patrol, lighting, geese problem by pond, accessibility, size of shelter
PRD Tungate and Thomas Dunbar gave a response to several concerns voiced by the public in attendance.

WRITTEN COMMENTS:

Likes

1. Shelter, bathrooms, greenspace
2. Trails, lighting, play equipment
3. Pathways, old & younger play areas
4. Shelter w/kitchen, open play area
5. Pond, paths, playground
6. Play equipment, trails, open field
7. Trails, greenspace, contemporary play equip (x2)
8. Pathways, play area
9. Woods, walkways, play equip for separate age groups
10. Tire swing, contemporary play equip (option 2)
11. Woods, pond & open field
12. Shelter, ball field, playground
13. Everything (x2)
14. Ease of access, trails
15. Rubber surfacing on play equip (x2)
16. Monkey bars
17. Bike rack (x2)
18. Drinking fountain
19. Baseball diamond?
20. Trails already in place
21. Catalog: fly wheel, gfrc bear, omni spin, sway fun, oodle swing, geonetrix, eclips net, spider web

Additions/Concerns

1. Not sure about parking
2. Reduce size of shelter & field sports area
3. Install road north of park; add north walk-in access
4. No parking lot
5. Add wellness theme/activities on paths
6. Reduce shelter size (non-rentable)
7. No kitchenette in shelter
8. Add north side access
9. Small shelter for bathroom only
10. Shift entrance to the south (more room for parking)
11. Install trails/play equipment in 2015 (x2)
12. Lighting & parking
13. Consider short term parking location until N/S road is installed
14. Small parking area (lot) would be nice
15. Parking and pond depth concerns
16. Small parking lot SE side
17. Thinks rental groups will need more parking
18. Let kids vote on play equipment
19. Bathrooms yes, kitchen no
20. Tana Lane traffic (more traffic in area)
21. Shelter as phase II

5. **Public sponsorship opportunities – Menasha Rotary President Aaron Zemlock and Director Tungate:** Menasha Rotary is a service club dedicated to giving back to the community, have been involved in many area projects i.e. Trestle Trail, Friendship Trail. Rotary assists in securing funding for projects such as these and they have agreed to partner with the city on the goal of seeing this park developed.

6. **Closing comments by staff, board members and public**

D. ADJOURNMENT

Moved by L. Hopwood, seconded by S. Pawlowski to adjourn at 7:42pm. Motion carried.