



MEMORANDUM

Date: October 2, 2014

To: Menasha Board of Public Works

From: Todd Drew, RS
Environmental Health Sanitarian

RE: Senior Center Renovation/Addition Bids & Recommended Award

The City of Menasha publically opened bids on Tuesday September 30, 2014, for the Senior Center Renovation Project. Four bids were received as shown in the attached bid tabulation.

The project consists of the renovation of the existing Senior Center Building, including change and alteration to both entries including a new drive up overhang, a room addition, a new welcome desk, health clinic accommodations, and improved storage throughout the facility. The budgeted amount for this project is split up between CDBG grant monies, City match money and fund raising conducted by Jean Wollerman; our YMCA contracted Senior Center Director. The budgeted amount for this work was \$350,000.

The prepared bid proposal included a base bid to complete the renovation as specified and an alternate to complete the work as specified minus custom cabinet work. Based on the low bid we are able to recommend awarding the base bid which is well under budgeted amount.

After reviewing the bids and finding them to be competitive, accurate and compliant, we recommend that the Senior Center Renovation Project be awarded to Commonwealth Construction of Fond du Lac, WI in the amount of \$319,100.

Enclosure

