



To: Members of the Common Council

From: Chief Tim Styka
Community Development Director Greg Keil

Date: December 18, 2013

RE: Ordinance Violations Responsibility Sheet

In the Personnel Committee Meeting on December 16th, 2013 there was a discussion on how the enforcement of ordinances violations can vary across several different departments. About a year ago staff did create the attached worksheet to provide some organization in dealing with these situations.

Please find attached a copy of this worksheet. We hope you find it useful in know who will deal with each type of problem.

Dept responsible for Violation

Priority
1 = high, 2 = Medium, 3 = Low

* done by CEU when no CSO on duty

Abandoned Refrigerators	1	X		X					
Storage of Junk	3	X							
Public Nuisance Prohibited	3	X							
Public Nuisance Defined	3	X							
Public Nuisance/Health	2	X						X	
Public Nuis. Peace/Safety	2	X							
Public Nuis Morals/Decency	2	X							
Chronic Nuisance	2		CPO						
Non Conform Use	3					X			
Off Street Parking	3	X*		X					
Store/Park RV's	3	X							
Vision Clearance/Intersection if Terrace	2				X				
Vision Clearance/Intersection if Zoning Issue	2					X			
Obstruction by Trees/Schrubs Immediate Issue	2				X				
Obstruction by Trees/Schrubs Zoning/Planning						X			
Signs (permanent)	3					X			
Signs (ROW)		X		X					
Garages/Accessory Build (Zoning)	3					X			
Home Occupations	2					X			
Rummage Sales/Signs	3	X		X					
Storage Firewood	3	X							
Fences/Hedges	3	X				X			
Mobile Storage	3	X							
Food License Holder								X	
Swim Pools (health issues)								X	
Swim Pools (building)	1					X			
Housing Code-Ext. Vios		X							
Housing Code-Int. Vios						X			

