

Neenah-Menasha Fire Rescue
Joint Fire Commission Meeting
March 26, 2014 – 12:00 p.m.
Hauser Room – City of Neenah

Present: Commissioners Mattes, Kubiak, Keating, Liebhauser, Lewis and John.

Also Present: Chief Auxier, HR Director Barber, HR Coordinator Cahak, and Office Manager Theisen.

Commissioner Mattes called the meeting to order at 12:00 p.m.

Minutes: The Committee reviewed the October 23, 2013 meeting minutes. **MSC Liebhauser/Keating to approve the October 23, 2013 meeting minutes and place on file, all voting aye.**

Commissioner Lewis entered the meeting at 12:04 p.m.

Activity Reports: The Committee reviewed the February 2014 activity reports. This is informational only and no action is required.

Budget Report: The Committee reviewed the February 2014 budget report. This is informational only and no action is required.

FVTC Hiring Process Agreement: The Committee reviewed Fox Valley Technical College's Regional Fire Department Hiring Process Agreement. This agreement would renew from March 2014 through March 2015. Chief Auxier noted there are no language changes from last year and both City Attorney's have reviewed and approved the new Agreement. HR Director Barber noted the hiring process would remain the same. We would review the information from Fox Valley Technical College's list of candidates, who meet our requirements for hiring, and then invite candidates to apply through the City of Neenah's online application process. Candidates who complete the online application would then go through our screening process and possible interview(s). Finalists would be invited for a final interview by the Joint Fire Commission for consideration and placement on our eligibility list for hiring. Chief Auxier noted our hiring requirements would remain the same as our previous requirements. **MSC Keating/Kubiak to recommends the City of Neenah and the City of Menasha Common Councils approve Fox Valley Technical College's Regional Hiring Agreement for a time period of March 15, 2014 through March 15, 2015, all voting aye.**

MSC Liebhauser/Kubiak to adjourn at 12:25 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt