

Neenah-Menasha Fire Rescue
Joint Finance & Personnel Meeting
January 28, 2014 – 5:30 p.m.
Hauser Room – City of Neenah

Present: Ald. Stevenson, Benner, Ramos and Ahles.

Excused: Ald. Langdon and Englebert.

Also Present: Chief Auxier, Director Easker, Office Manager Theisen, Shift Commander Dan Schultz and Driver/Engineer Amos Mikkelson.

Members of the Public Present: Jim Dunbar, Local 275 Vice-President.

Ald. Ramos called the meeting to order at 5:30 p.m.

Meeting Minutes: The Committee reviewed the meeting minutes from December 3, 2013. **MSC Stevenson/Ahles to approve the December 3, 2013 meeting minutes, all voting aye.**

Budget Report: The Committee reviewed the preliminary 2013 year-end budget report. Ald. Stevenson asked how long it takes for the adjustments to be completed. Director Easker said they completed the salaries and fringes today and the final invoices will be completed by the end of the month. Chief Auxier and Director Easker did discuss some budget carry forwards they will be requesting in the near future. These include Maintenance of Software, Computer Software and Computer Hardware Outlay and are due to projects for the new MDC software that were to be completed in 2013. However, there was delay with implementation of these, due to the new radio system, and Winnebago County will move forward with this in March.

Director Easker noted there is an \$11,000 charge for a liability claim that was settled by the City of Neenah and he explained the City of Neenah does budget reserve money for potential claims. However, money is not set-aside in NMFR's budget for potential claims. This is due to our budget being funded by two different Cities each City may chose to fund this in different ways. Ald. Ahles suggested we do look at options to budget for this in future budgets since we have a \$100,000 deductible and suggested each City could fund this through their own liability fund versus trying to set aside money every year in our operating budget. Ald. Benner asked Director Easker and Chief Auxier to talk to Director Steeno to find out options for funding this for future years and bring this back to the Committee for discussion and recommendation to both Councils. **MSC Stevenson/Benner to approve the preliminary 2013 budget report and place on file, all voting aye.**

Activity Reports: The Committee reviewed the December and 2013 year-end activity and automatic aid reports. **MSC Stevenson/Benner to approve the December and 2013 year-end activity and automatic aid reports, and place on file, all voting aye.**

Consideration and Action on Quint 32 Repair Work: Chief Auxier discussed the corrosion repair work for Quint 32. Unfortunately, this repair work is not something we anticipated but due to the winter we are experiencing, and the amount of salt that is being used on the roads, this has caused more rust and bubbling on the vehicle. While we were obtaining quotes for the corrosion work it was noted there is some rust showing on the platform. It is suggested we try to take care of both of these items before the rust gets worse on the platform and it will cost less for them to take care of this now versus having the work for the platform only at a later date. He also noted Quint 32 did have transmission issues today. At this time we do not know the extent of the mechanical issues, as it will be towed to a vendor tomorrow morning.

Chief Auxier did discuss possible funding for this work with both Mayors and Director Easker. Mayor Scherck and Director Easker felt we could carry forward funds from 2013. Mayor Merkes is asking that we find monies in our 2014 budget versus carrying forward funds. The Committee reviewed the quotes from both vendors. Ald. Benner suggested we start budgeting funds for corrosion work in future budgets as we are keeping trucks longer and this will continue to be a problem. Discussion was held on funding this with 2014 Capital Improvement Budget. All members expressed concern funding this with 2014 CIP monies would delay the purchase of equipment the Department felt they needed to replace this year. If it is funded through the 2014 vehicle maintenance account then this account will be over in 2014 and eventually the monies will have to come from both Cities to cover these costs.

Ald. Ahles is not comfortable funding this project with CIP dollars as these are borrowed dollars and this vehicle is not something we expect to have for another 10 years. He would like to see if we have money in a capital reserve fund versus funding this through future borrowed dollars. The Committee directed Chief Auxier and Director Easker to look at the total 2013 budget and see what funds may not have been used and would be returned to each City. They will then consider this request at the next meeting. This will also give the Department time to find out what the costs are for the mechanical issues that came up today.

Consideration and Action of Statewide Structural Collapse Team: The Committee reviewed the Extended Contract for Statewide Structural Collapse Team Members. Chief Auxier noted both City Attorneys did review this contract prior to the meeting and they both approved the contract. There are no language changes from 2013 to 2014. **MSC Ald. Stevenson/Benner recommends the City of Neenah and the City of Menasha Common Council's renew the Extended Contract for Statewide Structural Collapse Team Members from January 1, 2014 through December 31, 2014, all voting aye.**

Consideration and Action on Purchase of new Command Vehicle: The Committee reviewed the information provided to purchase a new command vehicle. Cost

comparisons were reviewed between two different pick up trucks. Ald. Ahles requested the Department to contact local dealer in Neenah and Menasha to see if they could match the State bid price before it is purchased. A lengthy discussion was held on operations of the command vehicle, how it would function with a pick-up truck versus a suburban, how access to equipment is gained and pros and cons of each vehicle and the different kind of equipment used on the command vehicle. SC Schultz explained the Department feels purchasing a pick up truck would meet our current operations for a command vehicle; it would help us with the ability to haul equipment and serve as a back-up towing vehicle. It meets the needs of an inspector vehicle, and staff vehicle, as we cycle our vehicles through the fleet so we can use these for around 20 years. A pick up truck is cheaper than a suburban and allows us to stay within the approved budget for this vehicle. **MSC Stevenson/Benner recommends the City of Neenah and the City of Menasha fund the purchase of a new command pick up truck, including necessary accessories, for a total not to exceed \$47,197.85 with funds from the 2014 Capital Improvement Budget, all voting aye.**

Staffing Updates: Chief Auxier updated the committee on three staff members who are off due to various injuries and how this is affecting current staffing.

FVTC Lease Agreement: Chief Auxier noted Fox Valley Technical College intends to vacate their space at Station 31 and terminate their lease agreement. This will affect our budget by \$45,000 due to their payment of rent paid, utilities and a share of maintenance costs. He is looking for direction from the Committee on suggestions for this space. Ald. Ahles suggested Chief Auxier check with Gold Cross and NJSD to see if they have an interest in leasing this space. Chief Auxier did talk to some of the area fire departments and they have no interest in leasing this space for training. The Committee directed Chief Auxier to formally communicate to both Cities Mayors, Community Development Directors and Department Heads to see if they have options for the space and bring back this information to a future meeting.

MSC Ahles/Stevenson to adjourn at 7:00 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt



Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Fire Chief Al Auxier

DATE: January 29, 2014

RE: Replacement Vehicle for Command 32

Enclosed is information on the vehicle replacement for Command 32. The purchase of a new command vehicle is included in the 2014 Capital Improvements Program Budget. Both Common Councils approved the purchase of the vehicle at an estimated cost of \$50,000.00. As stated in many of the budget meetings, there will be a progression of moving vehicles down through NMFR's fleet until the 1992 two-wheel drive Chevy Suburban is taken out of service.

Shift Commander Dan Schultz and Driver/Engineer Amos Mikkelson, a member of NMFR's Truck Committee, researched and put together the price for the vehicle. After comparing the cost of another Suburban, or similar vehicle, to the cost of a truck, we decided to propose the purchase of a truck. The attached spreadsheet reflects the costs associated with the new vehicle. This includes the cost of the vehicle, options, lights & siren package, graphics, cabinets & storage and relocation of radio equipment. Careful consideration was given to each of the areas previously mentioned and the best possible choice for both cost and use were made.

NMFR's Joint Finance & Personnel Committee reviewed this at their meeting on January 28, 2014 and supports the purchase of this vehicle. I am asking for your approval to purchase the 2014 Ford F250 4x4 Crew Cab for the state bid price of \$30,160.00 along with accessories listed in the attached spreadsheet. The estimated total cost of the vehicle, and accessories, is \$47,197.85. The total cost could vary due to changes in storage configured for the cabinets, as we do not have all of our new radio equipment yet, and we do not know the approximate size of equipment we are expecting delivery on.

If you any questions, concerns or need additional information please feel free to contact me by either phone, 886-6203(o) and 209-9509(c) or aauxier@nmfire.org email.

Command 32	Best Price	Vendor Providing the Price	Comparison	Price
2015 Ford F250 4x4 Crew Cab 6.75' box Base Price w/ required equipment	\$30,160.00	State Bid Price - Ewald Ford Includes Delivery Charge	2014 Chevrolet 2500 HD Crew Cab	\$33,387.00 State Bid Price
Red Stainless Tube Steps Vinyl Floor Daytime Running Lams 200 Amp Alternator Undercoated Back Up Camera Back Up Alarm Gas V8 Engine Towing Package 2nd Battery				
Topper - Ranch Fusion Electronic Locks Sliding Side Windows	\$300.00 \$1,470.00	Red Power Diesel Service Toys for Trucks		\$300.00 \$1,540.00 State Bid Price
Light & Siren Package LED Duo color multi use light bar 8 LED lights mounted around vehicle Programmable Control Unit Siren Installation	\$3,853.00	Oshkosh Police & Fire		\$4,500.00 Red Power Diesel Service
Graphics Single White Stripe NFPA Required Chevrons Included Installation Labor Included	\$3,650.00 \$1,864.85	Red Power Diesel Service RJ Marx		\$3,650.00 \$1,864.85
Cabinets & Storage	\$5,000.00	This is an allowance.		\$5,000.00
Relocate Radio	\$900.00	Baycorn		\$900.00
Total for Purchase	\$47,197.85			\$51,141.85

