NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday June 24, 2014

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Mike Sambs, Steve Coburn, Raymond Zielinski, Tim Hamblin, Jim Gunz, Kathy Bauer, Dale Youngquist; Paul Much, Accountant Roger Voigt.

Also Present: Tom Kispert (McMAHON); Rob Franck (MCO); Jon Myers (V-P Atlas Copco); Mark Eimmerman, Kurt Van Grinsven (August Winter & Sons); Eric Spies (Spies Painting).

Public Forum. No one in attendance for public forum.

May 27, 2014 Meeting minutes: Motion by Commissioner Zielinski, second by Commissioner Hamblin to approve the minutes from the May 27, 2014 Regular Meeting. Motion carried unanimously.

Correspondence

There is no correspondence to be discussed.

Old Business

There is no Old Business to be discussed.

New Business

Operations, Engineering, Planning

HSI Blower Status Update. Jon Myers addressed the Commission and apologized for not being completed with the blower issues. A couple of new issues came up; Unit 3 is back, Unit 2 was damaged during shipment and has been returned for repairs. Unit 4 still needs to be pulled. There was an alarm on a UPS failure; when there is a power failure the blower shuts down and needs to be manually reset to restart the blower. They are not sure if this is an issue or if the unit is programmed this way. The problem in charging the UPS system has been resolved; the disconnect for the screens needs to be completed; there are some D.O. issues to be resolved, this issue may be due to the placement of the flowmeter. The warranty will begin when everything is complete. Rob Franck reported Sanitaire will be here next week to perform the interim inspection of the aeration system per the extended warranty. Jon Myers reported he feels they should be completed with the blowers by the next meeting. Jon further reported on a change he would like to see in the setup of the blowers; 4 units are piped together to use one blow off valve, they would prefer to have each blower with their own blow off valve. Tom Kispert reported the current setup is what was in the specifications. Jon indicated Atlas Copco would have requested the change in the specifications. Atlas Copco will make the change as part of a warranty update and there will be no charge to the Commission in a change order.

August Winter & Sons Project Painting Update. There is a new revised schedule for completion; the July 18 completion date is now scheduled for August 8. The extended time is mainly due to the Southeast Digester taken offline, cleaned out, and inspected. Mark Eimmerman reported the

digesters had paint issues and they are repaired; there will be an extended 3-year warranty on the digesters and tanks; the repaired digester will have a one year warranty. The areas that were fixed had light mil coating thicknesses. Mark distributed a written report on adhesion testing performed on the Northwest Digester. Commissioner Gunz questioned Eric Spies on how long the paint is expected to last; Eric indicated the estimate is for 10 years, depending on the coating. Rob Franck reported we have been seeing 12 – 15 years life. Commissioner Gunz questioned if taking down the digester in 3 years is normal procedure; Rob reported the normal is 7 years, we are taking down the digester in 3 years just to verify the paint coating. Commissioner Gunz questioned if there are extra costs; yes. Mark Eimmerman reported on the peeling paint; the peeling paint was overspray on a previously coated section; the overspray did not adhere to the coating underneath. The area under the peeling paint is the correct mil thickness and none of the areas under the overspray was peeling. The 3 year extended warranty will begin when the tanks and digesters are put into service. Kurt Van Grinsven reported the painting is to be complete by July 22; the completion date of August 8 is to allow for proper curing of the paint before tanks are put back into use. Mark Eimmerman questioned Tom Kispert as to what painting is left for completion; Tom indicated there are areas to be touched up, there is the digester cover, and there are pipe labels to be installed. Mark further reported on actions taken with the painting subcontractor. President Youngquist reminded the Commissioners they requested these contractors to be here, if they have any questions now is the time to ask. Tom Kispert reported one action taken by the painting contractor is they replaced the foreman; Eric Spies reported they have been working weekends.

Phosphorus Removal – there is no new information to report.

Fine Screen Rags. Tom Kispert discussed the options to control or deal with rags passing the fine screens. Options include: add a higher weir plate, add separate fine screen, add grinders ahead of heat exchangers, raise gates up and out of flow stream. After review with MCO staff, it is suggested to add the higher weir plate and add the ability to raise the gates to get them out of the flow stream. These items are part of change order #42 (line items #42.5 and #42.6). Commissioner Gunz questioned how the pricing was determined; Tom further explained the process. Commissioner Gunz questioned if this has been a problem for years; Tom indicated it has been. Commissioner Gunz questioned why didn't we look at this as part of the project. Tom reported on the differences between the previous fine screen system and the current system installed as part of the project.

Construction Progress Update. Tom Kispert discussed his memo on the construction progress. Future change orders for extra McMahon services will be on its own change order and not combined with other items. Tom further discussed the blower valve issue (changing from 4 blowers piped to one relief valve vs. each blower having their own relief valve). Commissioner Sambs questioned if the blower insulation has been fixed. Tom believes the issue has been fixed by using similar methods that other manufacturers are using. The painting should be done by the next meeting; when the digester work is complete and the painting finished then the paving and landscaping work will begin.

Tom Kispert further discussed the line items in change order #42. After further discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to approve change order #42

for a net contract increase of $71,733.31 with August Winter & Sons, Inc. for plant modifications. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment McMahon invoices #48425, #48426, #48427, #48428, and #48429 related to the Construction Project in the amounts of $4,700.00, $1,457.45, $19,200.00, $1,600.00, and $8,100.00. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment McMahon invoices #48434, #48435, #48436, #48438, #48439, #48440, and #48437 related to additional services for the construction project in the amounts of $6,209.79, $562.50, $436.35, $1,932.05, $750.00, $8,200.00, and $300.00. Motion carried unanimously.

Paul Much discussed the Operating Report for the month of May 2014. The plant is operating well; changes were made in the collection of mercury samples which have helped in eliminating potential contamination of the sample and having lower test results in the influent and effluent mercury levels. After discussion, motion by Commissioner Zielinski, second by Commissioner Gunz to accept the Operating Report for the month of May 2014. Motion carried unanimously.

Paul Much presented and discussed the Compliance Maintenance Annual Report (CMAR). This is the annual report card on the treatment plant. The report has all "A"'s except for one "C" on the influent flows and loadings. After discussion, motion by Commissioner Gunz second by Commissioner Sambs to accept the CMAR report and to approve NMSC Resolution 2014-3. Motion carried unanimously on a roll call vote.

Sewer Extension Requests. The Commission discussed a sewer extension request in the Village of Harrison Waverly Sanitary District for Harrisville Place; Commissioner Sambs reported it was approved by Waverly. After discussion, motion by Commissioner Gunz second by Commissioner Coburn to approve the sewer extension request for Harrisville Place located in the Village of Harrison Waverly Sanitary District. Motion carried unanimously.

Budget, Finance, Personnel

Accountant Voigt discussed the financial statements and the cash & investment report for the month of May 2014. The Commissioners discussed cash balances and potentially creating a larger operations cash reserve. MCO generated $4,000 in revenues to the Commission during the month of May. After discussion, motion by Commissioner Gunz, second by Commissioner Zielinski to accept the Accountant's Report for the month of May 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Coburn to approve for payment MCO invoices #18317, #18358 and #18355 in the amounts of $121,833.18, $426.75 and $19.92 with payment to be made after July 1, 2014. Motion carried unanimously.

Motion by Commissioner Gunz, second by Commissioner Zielinski to approve Operating and Payroll Vouchers #134409 through #134458 in the amount of $369,055.05 and Construction Vouchers #234 and #235 in the amount of $53,610.52 for the month of May 2014. Motion carried unanimously.

Motion made by Commissioner Gunz, seconded by Commissioner Zielinski to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:58 a.m.

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President Secretary