



**MENASHA POLICE COMMISSION MEETING MINUTES  
DRAFT**

President Ron Duuck called the meeting to order on April 16<sup>th</sup>, 2014 at 4:34 PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present: Ron Duuck, Terri Reuss, Chief Styka, Marshall Spencer

Absent: Jason Dionne, Tony Gutierrez

Minutes to Approve: Marshall Spencer moved to approve February 20<sup>th</sup> 2014 meeting minutes. Terri Reuss seconded the motion. The Commission unanimously approved the minutes.

Communication to Receive: None

Discussion: None

Correspondence: None

New Business: None

### **Chief Styka Report**

#### **Training:**

- Legal Update - Ongoing: All Sworn Personnel (8hrs)
- Supervisor Resources & Tools – CVMIC: Nick Thorn (16hrs)
- Intoximeter Update: Adam Miller (2hrs)
- Heroin Training: Pete Sawyer (16 hrs)
- WI Association of Women Police Conference: Angie Hanchek & Sara Swenson (16hrs)
- 2014 WAI Conference: Ann Gollner & Sara Swenson (24hrs)
- Forensic Experiential Trauma Interviews: Ron Bouchard (1.5hrs)
- Mobile Device Examiner Course: Jamal Kwar (64hrs)
- Advanced Roadside Impaired Driving Enforcement: Josh Gallagher (16 hrs)
- Predictive Policing & Integration of Crime Analysis: Nick Oleszak (8hrs)
- WI Problem Oriented Policing Conference: Aaron Zemlock (12hrs)
- Homicide Conference: Ron Bouchard & Stephanie Gruss (20 hrs)
- Policy Development – CVMIC: Matt Albrecht (7hrs)
- SWAT Basic: Matt Spiegel (40hrs)
- Contemporary Issues in Tactical Leadership: Matt Albrecht & Matt Lenss (24hrs)
- Munchausen Syndrome by Proxy Training: Stephanie Gruss (1.5hrs)
- Evidenced Based Decision Making: Tim Styka

#### Department Updates:

- Hiring Process Continues – Currently 2 positions remain open.
- Beginning process of laying out foundation for a regional response plan similar to SMART in the Milwaukee area. Meeting next week with representatives from Winnebago & Outagamie County.
- Online briefing program is in training phase. Lt. Kavar is project lead and we are still planning on a spring roll out.
- New CAD system is now live. Working through some computer issues.
- Working with new policy manual system. Some issues at rollout with the vendor, Lexipol, but capabilities are slowly coming on line.
- Begun the process of an online reporting module. We hope to have the system in place by mid-summer.
- Officer Spiegel & K-9 Athos: Training is complete and they are now working the road. Later this year they will go through the tracking training.

Closed Session: Terri Reuss moved to enter closed session. Marshall Spencer seconded the motion. The motion was unanimously supported.

Adjourn: Terri Reuss moved to adjourn. Marshall Spencer seconded the motion at 7:05 pm. The motion was unanimously supported.

The next bi-monthly meeting will be held Thursday June 19<sup>th</sup> 2014 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Action of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,  
Theresa Reuss  
Commissioner, Secretary