



To: Menasha Common Council
From: Jenny Groeschel and Ginger Tralongo, Police Records
RE: Beverage Operator License (Bartender) Applicants
Date: **January 29, 2014**

The below individuals have applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment within the City. They have all met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following people be **APPROVED** for an Operator's License for the 2013-2015 licensing period:

Tina VanHandel
Larissa Filz
Jeannette Sutherland

The following individual has applied for a bartender license to serve, dispense and/or sell alcohol at a licensed establishment in the City. They have not met the criteria under the "Guidelines for Operator Licenses" approved by the Common Council. Therefore, staff is recommending the following person be **DENIED** an Operator's License:

Melissa R. Stevenson

Cc: Chief Styka (via email)



Denial

1/21/14
entered
GT

City of Menasha • Police Department

Menasha

1/21/14

mrs dcp@gmail.com

emailed letter 1/21/14 G.T.
Claimed she did not receive original letter in mail.
Ron said she could appear at next mtg. on 2/3/14. G.T.

January 2, 2014

Melissa R. Stevenson
60 Tayco St
Menasha, WI 54952

Re: City of Menasha Alcohol Operators License Application

Dear Ms. Stevenson,

Upon conducting a background investigation in relationship to your Alcohol Operators License Application, the following information was determined. On October 22, 2009 you were convicted of Operating a Motor Vehicle While Suspended through the Town of Menasha Municipal Court. On February 11, 2011 you were convicted of Operating a Motor Vehicle While Suspended in the Little Chute Municipal Court. On May 6, 2011 you were convicted of a forfeiture Resisting/Obstructing an Officer in Outagamie County. On July 26, 2011 you were convicted of Operating a Motor Vehicle While Suspended out of the Wisconsin Rapids Municipal Court. On September 14, 2011 you were convicted of Operating a Motor Vehicle While Suspended through the Town of Grand Chute Municipal Court. On April 25, 2012 you were convicted of Operating a Motor Vehicle after Revocation through the Neenah/Menasha Municipal Court. On June 6, 2012 you were convicted of Operating a Motor Vehicle after Revocation through the Neenah/Menasha Municipal Court. On July 11, 2012 you were convicted of Operating a Motor Vehicle after Revocation through the Neenah/Menasha Municipal Court. And on September 12, 2012 you were convicted of Operating a Motor Vehicle after Revocation in the Neenah/Menasha Municipal Court.

Based on your convictions that I have previously described, I will be recommending that the Common Council deny your request for an Alcohol Operators License in the City of Menasha, because under Guideline #3 you are considered a Habitual Law Offender.

Engaging in bartending involves the purchase and sale of a closely regulated substance/alcohol. Individuals granted an Alcohol Operators License must act in cooperation with Law Enforcement to enforce the Alcohol Beverage Laws, drunk driving laws and assist with minimizing disturbances of the peace and maintaining the safety of the community. The incidents that you have been convicted of substantially relate to the license for which you have applied and arose out of separate incidents which occurred within a period of time over the last five (5) years.

The City of Menasha Police Department is recommending to the Common council that they deny your application for an Alcohol Operators License within the City of Menasha. The recommendation will be given to the Common Council at its next meeting on ~~January 20~~, 2014 at 6:00 p.m. or shortly thereafter. Should you wish to provide

February 3rd, 2014

comment to the Common Council on your application, you may do so during the public participation portion of the meeting.

Sincerely,

Lt. Ron Bouchard
Investigative Services
City of Menasha Police Department