

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Menasha Senior Center  
116 Main Street, Menasha**

**November 13, 2014  
8:00 AM**

**Minutes**

- A. Meeting called to order at 8:05 am.
- B. Present: Joyce Klundt, Lee Murphy, Mary Lueke, Tom Stoffel, John Ruck, Todd Drew, Nancy McKenney, Jean Wollerman, Sue Steffen
- C. MINUTES TO APPROVE
1. Lee Murphy moved to approved October 9, 2014 minutes as amended, seconded by John Ruck.  
  
Motion passed.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. Senior Center:
    - a. Jean Wollerman Senior Center Older Adult Director reported and distributed handouts on recent activities and programs at the Senior Center. Participation has increased.
    - b. The Senior Center has designated parking at the temporary location. Participants have been encouraged to car pool and programs have been adjusted to accommodate parking limitations.
    - c. Jean reported that assistance will be required to move back to the Senior Center post renovation.
    - d. A committee has been formed to plan for a late January event to celebrate the opening of the Senior Center. They plan to meet on December 10, 2014 at noon.
  2. Public Health: Nancy McKenney reported that Health/Senior Center/ Weights & Measures/ Employee Safety Budget Review Sessions were held on November 10<sup>th</sup>. The session went smoothly. Relative to the Senior Center two questions were asked: 1) What is the status of fund raising for the Senior Center? 2) What is the progress on the renovation?
- E. New Business
1. None
- F. HELD OVER BUSINESS
1. Todd Drew provided a Renovation Project update. Construction is underway. There have been a few delays which may impact project completion.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

2. Jean Wollerman provided a fundraising update and plans to meet with potential donors. Jean provided a handout that can be used for donations. Members discussed using the Legacy account for donations and ways (newsletter) to promote planned giving.
3. The Committee discussed facility rental fees.

John Ruck moved to table Senior Center Rental Policies and Fees until the December 11, 2014 Committee on Aging meeting, seconded by Joyce Klundt.

Motion passed.

#### G. ADJOURNMENT

Lee Murphy moved to adjourn the meeting, seconded by Mary Lueke.

Motion passed.

The meeting adjourned at 9:40 am.

The next meeting will be held on December 11, 2014 at 8:00 AM at the Senior Center temporary location at 312 Racine Street.