

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 4, 2014
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:03 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebert, Benner, Nichols, Sevenich, Taylor (6:05pm)
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil,
ASD Steeno, PRD Tungate, LD Lenz, Clerk Galeazzi

D. PUBLIC HEARING

1. [Application for a Special Use Permit by Keller, Inc., Agent for Simply Incredible Foods, LLC, Owner, 198 River Street, to establish industrial food production on a property with zoning non-conformities in the I-2 General Industrial District, as required by Sec. 13-1-44\(b\)\(2\) of the City of Menasha Municipal Code.](#)

CDD Keil gave a brief explanation of the request from Keller, Inc., agent for Simply Incredible Foods to convert the building at 198 River Street into a food processing facility.

No one spoke.

Mayor Merkes called the Public Hearing to a close.

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

Steve Krueger, 943 Clovis Avenue, Menasha. Fireworks held in committee until safety issues could be resolved; City logo survey should be available to all residents; Resolution R-19-14 Council members need more information to made a decision.

Tim Jacobson, 732 Paris Street, Menasha. Veterans groups should not be charged to hold Special Events in the City.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. CCD Keil – Property Redevelopment and Blight Determinations as related to the RR Donnelly property and vicinity.

CDD Keil gave a presentation on redevelopment project concept, blight, and duties of the Redevelopment Authority.

2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 7/21/14.](#)
- b. [Board of Public Works, 7/21/14.](#)
- c. [NMFR Finance & Personnel Committee, 7/29/14.](#)
- d. [Neenah-Menasha Sewerage Commission, 6/24/14.](#)
- e. [Personnel Committee, 7/21/14.](#)
- f. [Plan Commission, 7/22/14.](#)
- g. [Redevelopment Authority, 7/23/14.](#)

Communications:

- h. [PP Homan, 7/31/14, Survey Available for City of Menasha Logo Options.](#)
- i. [FC Auxier, 7/31/14, Purchase of 2013 Demo Aerial from Pierce Manufacturing.](#)
- j. [Wisconsin Department of Transportation, July 2014, Tri-County Expansion Update.](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-J.

General discussion ensued on Communication I.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. Common Council, 7/21/14.

Board of Public Works, 7/21/14 – Recommends the Approval of:

2. Street Use Application – Otto Grunski Runski; Saturday, August 9, 2014; 7:00 AM – 10:30 AM (City of Menasha).
3. Payment – Northeast Asphalt, Inc.; Contract Unit No. 2014-01; New Street Construction, Gamsky Grove (Harold Drive) and First Addition to Southfield; \$104,165.50 (Payment No. 1).
4. Authorization to Execute State Municipal Agreement for WisDOT STP-Urban Program (Broad Street from Tayco Street to Racine Street).

Personnel Committee, 7/21/14 – Recommends the Approval of:

5. Staff executes a side letter agreement with the Police Union which would allow for the implementation of a lateral entry program for officer candidates with five or more years of full time police officer experience.

Plan Commission, 7/22/14 – Recommends the Approval of:

6. The Special Use Permit for Simply Incredible Foods - 198 River Street based on the following findings and conditions:
 - The Plan Commission finds that it is not feasible to install parking lot landscaping in accordance with ordinance standards due to the current site configuration and logistical requirements related to Simply Incredible Foods operations.
 - Areas designated for future demolition shall be razed by August 1, 2017.
 - A revised landscaping plan and attendant site improvement agreement shall be submitted and approved for the areas east and north of the building up to the US Government Canal prior to occupancy of the Phase II building.

Ald. Sevenich requested to remove from Consent Agenda item 5, Staff executes a side letter agreement.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 1, 2, 3, 4, 6.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Englebert, seconded by Ald. Langdon to approve Consent Agenda item 5, Staff executes a side letter agreement with the Police Union which would allow for the implementation of a lateral entry program for officer candidates with five or more years of full time police officer experience.
PC Styka explained the side letter expires when the union contract expires.
Motion carried on roll call 8-0.

I. ACTION ITEMS

1. Accounts payable and payroll for the term of 7/23/14 to 7/31/14 in the amount of \$832,129.16.

Moved by Ald. Nichols, seconded by Ald. Keehan to approve accounts payable and payroll.

Ald. Nichols requested to separate check #47014 to Jeff Nichols. She will be abstaining from voting on this check.

Motion to approve accounts payable and payroll excluding check #47014 carried on roll call 8-0.

Motion to approve check #47014 carried on roll call 7-0. Ald. Nichols abstained.

2. Beverage Operators License Applications for the 2013-2015 licensing period.

Moved by Ald. Nichols, seconded by Ald. Keehan to approve beverage operator's license applications as listed on memo dated July 31, 2014

Motion carried on roll call 8-0.

Stacey Quinn addressed the Council. Asked they approve her beverage operators license application that is being recommended for denial by the Police Dept.

Moved by Ald. Englebert, seconded by Ald. Keehan to approve beverage operators license application of Stacey Quinn.

Motion carried on roll call 8-0.

3. [Intergovernmental Agreement with Calumet County for the Reconstruction and Jurisdictional Transfer of Cty Trunk LP.](#)

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve Intergovernmental Agreement with Calumet County for the Reconstruction and Jurisdictional Transfer of Cty Trunk LP.

General discussion ensued on placement of street lighting and drainage structures.

Motion carried on roll call 8-0.

4. [Motion to Reconsider by Alderman Sevenich - R-19-14 – A Resolution Declaring Property to be Blighted and Authorizing the Redevelopment Authority to Acquire and Assist the Redevelopment of the Property. \(Introduced by Alderman Englebert\).](#)

Moved by Ald. Sevenich to reconsider R-19-14.

Motion carried on roll call 8-0.

(Clerk Note: A second is not required for a Motion to Reconsider)

Moved by Ald. Englebert, seconded by Ald. Keehan to adopt R-19-14 A Resolution Declaring Property to be Blighted and Authorizing the Redevelopment Authority to Acquire and Assist the Redevelopment of the Property.

General discussion ensued on roll of RDA in the redevelopment of the former RR Donnelley plant property, assessed value of the property, Comprehensive Plan.

Motion carried on roll call 7-1. Ald. Zelinski voted no.

J. ORDINANCES AND RESOLUTION

1. [O-21-14 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha Wisconsin \(Burroughs Annexation\) \(Introduced by Mayor Merkes and Recommended by Administration Committee\).](#)

Moved by Ald. Benner, seconded by Ald. Englebert to adopt O-21-14 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha Wisconsin (Burroughs Annexation).

Motion carried on roll call 8-0.

2. [R-20-14 – A Resolution Supporting An Increase in the State Minimum Wage \(Introduced by Petition for Direct Legislation\).](#)

No Action

3. [R-21-14 – A Resolution Supporting An Increase in the State Minimum Wage \(Introduced by Mayor Merkes\).](#)

Moved by Ald. Englebert, seconded by Ald. Keehan to adopt R-21-13 A Resolution Supporting An Increase In the State Minimum Wage.

General discussion ensued on adopting this resolution will put a referendum question on the Nov 4, 2014 ballot.

Motion carried on roll call 7-1. Ald. Zelinski voted no.

K. APPOINTMENTS

L. HELD OVER BUSINESS

1. [2014 Fireworks. \(Held 7/21/14\).](#)

Moved by Ald. Sevenich, seconded by Ald. Englebert to coordinate with SeafoodFest for the City's fireworks show and to have a barge or pontoon for the fireworks.

General discussion ensued on shooting the fireworks from a pontoon, where pontoon will be setup in the water.

Motion carried on roll call 8-0.

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

Kim Vanderhyden, 334 Park Street, Menasha. Thanked Council for approving Resolution R-19-14.

Kip Golden, 1009 Tana Lane, Menasha. Thanked Council for approving Resolution R-19-14.

O. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Langdon to adjourn at 8:36 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk