

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, January 20, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Moment of Silence was observed in honor of Dr. Martin Luther King, Jr. Day

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Keehan, Zelinski, Englebert, Benner, Nichols

EXCUSED: Alderman Langdon

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, FC Auxier, DPW Radtke, CDD Keil, ASD Steeno, PRD Tungate, PHD Nett, LD Lenz, Clerk Galeazzi

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)

No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administrative Committee, 1/6/14](#)
- b. [Board of Health, 11/13/13](#)
- c. [City Hall Safety Committee, 11/7/13](#)
- d. [Committee on Aging, 11/14/13](#)
- e. [Landmarks Commission, 1/8/14](#)
- f. [Library Board, 12/19/13](#)
- g. [NM Sewerage Commission, 12/17/13](#)
- h. [Parks and Recreation Board, 1/13/14](#)
- i. [Plan Commission, 1/7/14](#)
- j. [Public Works/Parks Safety Committee, 10/22/13](#)

Communications:

- k. [CA/HRD Captain to ASD Steeno, 1/3/14, Margaritaville Lounge LLC](#)
- l. [PRD Tungate, 1/15/14, Request for Qualifications and Proposal Jefferson Park and Neighborhood Master Plan](#)
- m. [CDD Keil, 1/16/14, Winnebago County Industrial Development Board Per Capita Funds](#)
- n. [CDD Keil, 1/16/14, Pending Annexation](#)
- o. [CA/HRD Captain, 1/16/14, Retirements Announced](#)

Moved by Ald. Benner, seconded by Ald. Keehan to receive Minutes and Communications A-O.

General discussion ensued on Communications M and O.

Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 1/6/14](#)

Administration Committee, 1/6/14 – Recommends the Approval of:

2. [Grant Agreement between Winnebago County and City of Menasha for the term 1/1/14 – 12/31/14 for Menasha Senior Center.](#)
3. [Grant Agreement between Winnebago County and City of Menasha for the term 1/1/14 – 12/31/14 for 60 Plus Health and Wellness Program.](#)
4. [2014 Agreement and Contract Among ADVOCAP, Inc and City of Menasha & Neenah-Menasha YMCA with Menasha Senior Center for the term 1/1/14-12/31/14.](#)

Parks and Recreation Board, 1/13/14, Recommends the Approval of:

5. [2014 Parks and Recreation Fee Change.](#)

Plan Commission, 1/7/14, Recommends the Approval of:

6. [Relocation of Gilbert Site Trail Access and acceptance of the land donation for the Gilbert Site “Duck Pond” and the trail.](#)

Ald. Taylor requested to remove from Consent Agenda item 5, 2014 Parks and Recreation Fee Changes.

Ald. Sevenich requested to remove from Consent Agenda item 6, Relocation of Gilbert Site Trail access and acceptance of the land donation of the Gilbert Site “Duck Pond” and the trail.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda items 1-4.

Motion carried on roll call 7-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda item 5, 2014 Parks and Recreation Fee Changes.

Moved by Ald. Taylor, seconded by Ald. Sevenich to amend to increase boat slip rental at Jefferson Park for residents from \$100 to \$105.

Motion to amend carried on voice vote.

Motion to approve 2014 Parks and Recreation Fee Changes as amended carried on roll call 7-0.

Moved by Ald. Benner, seconded by Ald. Keehan to approve Consent Agenda item 6, Relocation of Gilbert Site Trail Access and acceptance of the land donation of the Gilbert Site duck pond and the trail.

General discussion ensued on cost to maintain duck pond and relocate the trail; where the funds would come from; benefit to the City to accept land donation.

Jeff Mazanec from R.A. Smith National, was present to answer questions.

Moved by Ald. Benner, seconded by Ald. Englebert to amend motion to include “Staff pursues relocation of Gilbert Site Trail access and acceptance of the land donation of the Gilbert Site duck pond and the trail.

Motion to amend carried on roll call 5-2.

Ald. Nichols, Sevenich, Keehan, Englebert, Benner voted yes. Ald. Taylor and Zelinski voted no.

Motion to approve as amended carried on roll call 5-2.

Ald. Nichols, Sevenich, Keehan, Englebert, Benner voted yes. Ald. Taylor and Zelinski voted no.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 1/9/14 to 1/16/14 in the amount of \\$7,628,567.32.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve accounts payable and payroll.

Ald. Taylor requested to separate check #44949 (McMahon). He will abstain from voting on the check.

Motion to approve accounts payable and payroll minus check #44949 carried on roll call 7-0.

Motion to approve check #44949 carried on roll call 6-0. Ald. Taylor abstained.

2. [Beverage Operators License Applications for the 2013-2015 licensing period.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve Beverage Operators License applications as submitted.

Motion carried on roll call 7-0.

Moved by Ald. Nichols, seconded by Ald. Keehan to deny Beverage Operator License application of Kashmir Gill as recommended by Police Department.

Motion carried on roll call 7-0.

J. ORDINANCES AND RESOLUTIONS

K. APPOINTMENTS

1. Mayor's reappointment of Christopher Evenson, 523 Broad Street, Menasha to the Board of Appeals for the term of February 1, 2014 - February 1, 2017.
2. Mayor's reappointment of James Koslowski, 729 9th Street, Menasha to the Board of Appeals for the term of February 1, 2014 - February 1, 2017.
3. Mayor's reappointment of John Ruck, 1108 Stardust Drive, Menasha to the Committee on Aging for the term of February 1, 2014 - February 1, 2017.
4. Mayor's reappointment of Thomas Stoffel, 1041 Garda Court, Menasha to the Committee on Aging for the term of February 1, 2014 - February 1, 2017.

Moved by Ald. Sevenich, seconded by Ald. Englebert to approve reappointments 1-4.

Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA

(five (5) minute time limit for each person)

No one spoke.

O. ADJOURNMENT

Moved by Ald. Benner, seconded by Ald. Englebert to adjourn at 7:01 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk