

CITY OF MENASHA  
Board of Public Works  
Third Floor Council Chambers  
140 Main Street, Menasha  
April 21, 2014  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Sevenich at 7:03 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Nichols

EXCUSED: Alderman Benner

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, PHD Nett, Finance Manager Sassman, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [April 15, 2014](#)

Moved by Ald. Englebert, seconded by Ald. Langdon to approve minutes.

Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. [Street Use Application – Memorial Day Parade; Monday, May 26, 2014; 8:00 AM – 10:45 AM \(Twin City Vets\)](#)

DPW Radtke reported the completed application and required documents are in order.

Moved by Ald. Nichols, seconded by Ald. Englebert to recommend to Common Council Street Use Application for Memorial Day Parade, Monday May 26, 2014, 8:00-10:45 AM (Twin City Vets)

Motion carried on voice vote.

2. [Recommendation to Award – Contract Unit No. 2014-01; New Street Construction; Gamsky Grove \(Harold Drive\) and First Addition to Southfield; Northeast Asphalt; \\$381,135.20](#)

DPW Radtke explained two competitive bids were received for this street project. The bids received are under the budgeted amount. Staff recommends awarding to Northeast Asphalt as they submitted the lowest bid.

Moved by Ald. Zelinski, seconded by Ald. Englebert to recommend to Common Council Recommendation to Award Contract Unit No. 2014-01, New Street Construction, Gamsky Grove (Harold Drive) and First Addition to Southfield to Northeast Asphalt in the amount of \$381,135.20

Motion carried on roll call 7-0.

3. [Recommendation to Defer Special Assessment for Out Lot 3, Gambsky Grove Due to Unbuildable Status](#)

DPW Radtke explained in accordance with Municipal Code the Common Council can declare a lot unbuildable and any special assessments can be deferred. Outlot 3 on Harold Drive is currently an unbuildable lot due to its shallow depth. If the lot would become buildable the special assessment shall become due and payable. Declaring this lot unbuildable will not change the special assessment for the street project.

Moved by Ald. Englebert, seconded by Ald. Zelinski to recommend to Common Council Recommendation to defer special assessment for Outlot 3, Gambsky Grove due to unbuildable status.

Motion carried on voice vote.

E. ADJOURNMENT

Moved by Ald. Zelinski, seconded by Ald. Langdon to adjourn at 7:11 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk