

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
September 2, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 8:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Zelinski, Benner, Nichols, Taylor, Sevenich, Langdon, Keehan

EXCUSED: Alderman Englebert

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 8/18/14](#)

Moved by Ald. Zelinski, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. COMMUNICATIONS

1. [2014 Health Risk Assessment Results](#)

No action or discussion.

E. DISCUSSION/ACTION ITEMS

1. [O-24-14 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances \(Polling Places\) \(Introduced by Alderman Nichols\)](#).

Clerk Galeazzi explained the polling place for Aldermanic Districts 1 & 2 for the November 4, 2014 election will need to be changed from the Senior Center to Trinity Lutheran School due to the renovation of the Senior Center.

Moved by Ald. Keehan, seconded by Ald. Langdon to recommend to Common Council O-24-14 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances (Polling Places)

Motion carried on roll call 7-0.

2. [CVMIC Update \(CA/HRD Captain\)](#)

CA/HRD Captain gave an overview of the Cities & Villages Mutual Insurance Company (CVMIC) Professional Development and Training Program she attended. She is working with CVMIC staff to have someone speak at a future Administration Committee meeting.

General discussion ensued on 2015 insurance premium projections, volunteer policy, liability dividend payouts, changes in coverage, increase reserves for claims.

F. ADJOURNMENT

Moved by Ald. Langdon, seconded by Ald. Taylor to adjourn at 8:13 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk