

CITY OF MENASHA  
ADMINISTRATION COMMITTEE  
Third Floor Council Chambers  
140 Main Street, Menasha  
June 2, 2014  
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 8:35 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert, Benner, Nichols.

ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 5/19/14](#)

Moved by Ald. Benner, seconded by Ald. Langdon to hold minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. Due Process Hearing – Non-Renewal of Liquor License

a. [Hanks Fifth Ward Tavern LLC](#)

Clerk Galeazzi reported everything is in order for the liquor license application for Hanks Fifth Ward Tavern LLC and recommends forwarding to Common Council for approval.

Moved by Ald. Sevenich, seconded by Ald. Langdon to recommend to Common Council liquor license application for Hanks Fifth Ward Tavern LLC.

Motion carried on roll call

b. [Menasha Grill Inc.](#)

Clerk Galeazzi reported real estate taxes are delinquent. City ordinance requires all financial obligations to the City must be current before liquor license application is approved.

No one was present to represent Menasha Grill Inc.

Moved by Ald. Sevenich, seconded by Ald. Langdon to forward to Common Council with no recommendation.

Motion carried on voice vote.

c. [Mrs. Fajitas LLC](#)

Clerk Galeazzi reported Mrs. Fajitas LLC now holds a valid sellers permit but real estate taxes are delinquent. City ordinance requires all financial obligations to the City must be current before liquor license application is approved.

No one was present to represent Mrs. Fajitas LLC

Moved by Ald. Sevenich, seconded by Ald. Englebert to forward to Common Council with no recommendation.

Motion carried on voice vote.

d. [Stop N Go LLC](#)

Clerk Galeazzi reported all financial obligations to the City are current. The Police Department reports one of the members of the LLC failed the background check.

Attorney Brian Beisenstein representing Mr. Kashmir Gill, member of Stop N G LLC explained Mr. Gill entered into a deferred adjudication agreement on a felony charge from 2013 and the charge will be dismissed April 2015 as long as Mr. Gill complies with the terms of the agreement. Attorney Beisenstein also answered questions from members of the Administration Committee and Attorney Captain.

CA/HRD Captain explained State Statute and City Policy relative to alcohol licenses and felony convictions related to the license for which applied.

PC Styka reported on the incidents that lead to the felony charge and responded to questions from the members of the Administration Committee and Attorney Captain.

General discussion ensued on conviction and deferred adjudication agreement.

Moved by Ald. Zelinski, seconded by Ald. Englebert to recommend to Common Council to deny liquor license application to Stop N Go LLC due to deferred adjudication agreement of Kashmir Gill in place based on felony charge that substantially relates to the license for which applied, that being a drug felony.

Motion carried on roll call 6-2.

Ald. Nichols, Taylor, Keehan, Zelinski, Englebert, Benner voted yes.

Ald. Sevenich, Langdon voted no.

2. [O-13-14 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances \(Polling Places\) \(Introduced by Ald. Nichols\)](#)

Clerk Galeazzi explained the polling place of Clovis Grove School for Aldermanic Districts 5 & 7 will need to be changed to Heckrodt Wetland Reserve for the August 12, 2014 election. Clovis Grove School will not be available on that day do to school district registration.

Moved by Ald. Englebert, seconded by Ald. Keehan to recommend to Common Council O-13-14 An Ordinance Amending Title 2, Chapter 1 of the Code of Ordinances (Polling Places).

Motion carried on roll call 8-0.

3. [Commercial Lot Listing](#)

CDD Keil explained the listing agreement with Drifka Group for City owned commercial lots in Midway Business Park, Province Terrace and Racine Street has expired. Staff is recommending informing all brokers of the available lots and offer them an 8% commission in lieu of going with a single broker.

Moved by Ald. Sevenich, seconded by Ald. Englebert to recommend to Common Council to inform commercial brokers of the availability of lots in Midway Business Park, Province Terrace and Racine Street and offer an 8% commission should they bring in an acceptable offer.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Englebert, seconded by Ald. Langdon to adjourn at 9:35 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk