

CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
March 3, 2014
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Nichols at 7:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Keehan, Zelinski, Englebert, Benner, Nichols, Taylor, Sevenich, Langdon

ALSO PRESENT: Mayor Merkes, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, LD Lenz, Clerk Galeazzi

C. MINUTES TO APPROVE

1. [Administration Committee, 2/17/14](#)

Moved by Ald. Langdon, seconded by Ald. Keehan to approve minutes.

Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS

1. [IT Steering Committee Recommendation – Reallocation of Budget Funds Within the 2014 IT Divisional Budget.](#)

ASD Steeno explained that staff presented a plan to the IT Steering Committee on how to accomplish all the necessary IT projects and initiatives for 2014. Some of the projects identified were not part of the 2014 IT budget. Staff is recommending reallocating funds from the vacant IT Manger position, salary and benefits, to managed network services, equipment upgrades and consulting. Since there is no adjustment required for budget funds as they are already approved and available in the appropriate fund, Council approval was not required. However, with a substantial change in the plan, staff and the IT Steering Committee felt that it was important to present the plan to the Administration Committee, the home committee to the Administrative Service Department.

Moved by Ald. Englebert, seconded by Ald. Keehan to approve reallocation of funds within the 2014 IT budget to accomplish the 2014 IT plan.

Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor, seconded by Ald. Langdon to adjourn at 7:13 p.m.

Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk