CITY OF MENASHA
ADMINISTRATION COMMITTEE
Third Floor Council Chambers
140 Main Street, Menasha
October 6, 2014
MINUTES

A. CALL TO ORDER
Meeting called to order by Chairman Nichols at 7:34 p.m.

B. ROLL CALL/EXCUSED ABSENCES
PRESENT: Aldermen Benner, Nichols, Taylor, Sevenich, Langdon, Keehan, Zelinski, Englebert
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, PC Styka, DPW Radtke, CDD Keil, ASD Steeno, PHD McKenney, LD Lenz, Sanitarian Drew, Dave Maccoux (Schenck), Clerk Galeazzi

C. MINUTES TO APPROVE
1. Administration Committee, 9/2/14
Moved by Ald. Keehan, seconded by Ald. Taylor to approve minutes.
Motion carried on voice vote.

D. DISCUSSION/ACTION ITEMS
1. Review and Accept 2013 City of Menasha Audit Report (Dave Maccoux, Schenck).
Dave Maccoux from Schenck reviewed the independent auditors' report for the year ending December 31, 2013. He thanked staff for their cooperation during the audit.

General discussion ensued on the audit.

Moved by Ald. Keehan, seconded by Ald. Langdon to accept 2013 City of Menasha Audit Report.
Motion carried on roll call 8-0.

2. Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2014 - Nov. 30, 2015.
PC Styka explained the procedure and arrangements the City has with Winnebago County and the 911 System. The agreement is the same as previous years.

General discussion ensued on confirming names and addresses with phone numbers when a call is received by a 911 operator.

Moved by Ald. Englebert, seconded by Ald. Langdon to recommend to Common Council Joint Powers Agreement Winnebago County Emergency 911 System, Dec. 1, 2014 – Nov. 30, 2015.
Motion carried on roll call 8-0.

3. Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.
CDD Keil explained the amendment extends the listing contract for one year, All other terms remain the same. He stated there have been some inquiries on the property but no firm offers yet.

Moved by Ald. Sevenich, seconded by Ald. Taylor to recommend to Common Council Amendment to Listing Contract with Newmark Grubb Pfefferle for 901 Airport Road.
Motion carried on roll call 8-0.

E. ADJOURNMENT
Moved by Ald. Taylor, seconded by Ald. Keehan to adjourn at 8:01 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk