



MEMORANDUM

Date: February 28, 2013

To: Common Council

From: Pamela A. Captain, City Attorney

RE: Springsted Incorporated

We are looking to schedule a special joint Common Council and Water and Light Commission meeting the evening of March 19, 2013 for Springsted Incorporated representatives to present the report they prepared for the City and its Utilities.

The meeting will be held at the Menasha Public Library with a proposed start time of 5:00 p.m.