

NMFR Joint Fire Commission
Meeting Minutes
February 27, 2013 – 12:00 p.m.
3rd Floor Council Chambers – City of Menasha

Present: Commissioners Kubiak, Keating, Liebhauser and Mattes.

Excused: Commissioner Lewis and John.

Also Present: City Attorney Captain, DC DeLeeuw and Office Manager Theisen.

Commissioner Kubiak called the meeting to order at 12:00 p.m.

Minutes: The Commission reviewed the meeting minutes of February 6, 2013. **MSC Mattes/Liebhauser to approve the meeting minutes of February 6, 2013, all voting aye.**

Activity Report: The Commission reviewed the January 2013 activity report. This is informational only and no action is required.

Budget Report: The Commission reviewed the January 2013 monthly budget report. This was informational only and no action is required.

Retirement Withdrawal: The Commission reviewed the memorandum from Chief Auxier withdrawing his retirement. **MSC Keating/Liebhauser to accept the retirement withdrawal memorandum from Chief Auxier, all voting aye.**

Hiring for Fire Chief: **MSC Mattes/Keating to direct HR Director Barber to withdraw the hiring process for the Fire Chief's position, all voting aye.**

FVTC Hiring Process Agreement: The agreement was reviewed and discussion was held regarding this program. **MSC Keating/Liebhauser to renew the hiring process agreement with Fox Valley Technical College for a total of \$1,000, all voting aye.**

MSC Leibhauser/Keating to adjourn at 12:20 p.m., all voting aye.

Respectfully Submitted,

Steve DeLeeuw
Deputy Chief

SD/tt

