

NMFR Joint Finance & Personnel Committee
Meeting Minutes
January 22, 2013 – 5:30 p.m.
Hauser Room – City of Neenah

Present: Ald. Sevenich, Stevenson, Ahles and Klein.

Excused: Ald. Langdon and Ramos

Also Present: Chief Auxier, Director Easker and Office Manager Theisen.

Ald. Stevenson called the meeting to order at 5:30 p.m.

Public: No members of the public were present.

Minutes: The Committee reviewed the meeting minutes of December 11, 2012. **MSC Ahles/Sevenich to approve the meeting minutes, all voting aye.**

Budget Report: The Committee reviewed the unaudited 2012 budget report. Chief Auxier noted there are some adjustments that will need to occur by the Neenah Finance Department due to processing end of the year invoices, etc. Director Easker reminded everyone when budgeting for fringes was done this was done prior to the union contract was negotiated and settled. This new contract reflects the union paying additional monies towards retirement and smaller wage increases. There is around \$141,000 that was unspent on wages and fringes. Director Easker explained every month monies are for NMFR's budget by both Cities. Before the July payment, both Finance Directors reviewed what was in the fund and reduced the monthly payment from July through December 2012 since there was already a surplus in the fund due to the additional contributions made by the Union. It was felt by both Mayors they would rather have the savings spread out through 2012 versus having a really big return in 2013.

Ald. Stevenson asked if the final audit would reflect what the surplus was and what actual monies were actually paid. Director Easker said this would be reflected on the final report. Ald. Ahles asked how this would be reflected as a line item in the audit. Director Easker said it would be reflected to show money saved and then money that was already distributed. **MSC Sevenich/Klein to approve the 2012 unaudited budget report and place on file, all voting aye.**

Activity Report: The Committee reviewed the 2012 activity and automatic aid reports. It was noted that the automatic aid calls were not reflected in the totals in the activity report due to issues with runs being pushed through the CAD System from Outagamie County into our records management software. Ald. Stevenson asked about the number of cancelled in route calls for Appleton calls. Chief Auxier noted that Outagamie County dispatches different than Winnebago County. **MSC Sevenich/Ahles to approve the monthly activity and automatic aid reports and place on file, all voting aye.**

Thermal Imaging Camera: Chief Auxier noted that this is the last camera that needs to be replaced. Ald. Klein asked what year this is going to be credited in. Chief Auxier said it is a 2013 budgeted item. Each of our front line engines will now have a new Draeger thermal imaging camera, thus completing the purchases that were budgeted. **MSC Sevenich/Klein recommends the City of Neenah and the City of Menasha Common Councils approve the purchase of one Draeger thermal imaging camera from Paul Conway Shields for a total of \$10,225.00, all voting aye.**

State of Wisconsin Structural Collapse Team: Chief Auxier noted this contract was sent to both City Attorney's and they have reviewed and approved this. This contract is the same contract as 2012 and is being extended into 2013. Discussion was held on the contract and NMFR's participation on the State Team. **MSC Sevenich/Klein recommends the City of Neenah and City of Menasha Common Council approve the Extended Contract for Statewide Structural Collapse Team members, all voting aye.**

Helmets: The Committee reviewed the purchase of helmets and goggles. Chief Auxier said we are required to follow the NFPA standards for personal protective gear. These are required to be replaced every 10 years and it is budgeted in the personal protective line item. **MSC Ahles/Klein recommends the City of Neenah and City of Menasha Common Council approve the purchase of 62 helmets and goggles from Paul Conway Shields for a total cost of \$12,400.00 all voting aye.**

MSC Sevenich/Klein to adjourn at 6:20 p.m., all voting aye.

Respectfully Submitted,

Al Auxier
Chief

AA/tt