

SPECIAL MEETING OF THE WATER AND LIGHT COMMISSION

October 16, 2013

Commission President Allwardt called the Special Meeting of the Water and Light Commission to order at 5:00 p.m. with Commissioners Joanne Roush, Don Merkes, Roy Kordus, and Dan Zelinski present on roll call. Also present were Melanie Krause, General Manager and Paula Maurer, Customer Services Manager.

Item II. No one from the Gallery was heard on any topic of public concern to the Utility.

Item III. Closed Session – The motion by Comm. Merkes, seconded by Comm. Zelinski was unanimously approved on roll call to convene into closed session pursuant to Section 19.85 (1) (e), of the Wisconsin Statutes for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and (f) of the Wisconsin Statutes for the purpose of considering financial, medical, social or personal histories of disciplinary data of specific persons, preliminary consideration of par. (b) applies which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. RE: Delinquent Accounts

There being no further business, the motion by Comm. Allwardt, seconded by Comm. Roush, was unanimously approved to adjourn from Closed Session and to reconvene into Open Session of the Water and Light Commission meeting at 5:10 pm.

At this time Steve Grenell, Project Engineer; Tim Gosz, Water Plant Supervisor; Kristin Hubertus, Business Operations Accountant; Paula Maurer, Customer Services Manager; Lonnie Pichler, Electric and Water Distribution Supervisor; and John Teale, Technical Services Engineer joined the meeting.

Item IV. New Business, Bids for HLPS West Wall Concrete – General Manager Krause reviewed the bid opening held October 9, 2013. Due to the bid coming in under the \$25,000 threshold, a purchase order will be issued for the amount.

Motion made by Comm. Zelinski, seconded by Comm. Roush, was unanimous on roll call to award the bid for the HLPS West Wall and Trough Repair to Front Range Environmental in the amount of \$11,400.

2014 Strategic Plan & Electric, Water, Telecommunications & Energy Services Budget Review & Approval – Ms. Krause reported the Strategic Plan incorporated the items

discussed at the September 4th and 11th strategic meetings. Measurements were taken off the matrix and included in the detailed sections within each utility.

The 2014 Electric Utility Financial Report was based on 567,894,027 Kwh purchased with the average cost of power at \$72.51/Mwh. Figures were derived from averages of actual consumption for 2012 and 2013 along with WPPI projections for sales and purchase power cost.

The Income Statement revenues reflect the rate increase that should go into effect in November of 2013; the sales expense is negative due to the payment back to customers for unspent conservation program dollars; and purchase power makes up \$41,793,952 or 91% of the \$46,161,542 total operating expenses.

Comm. Allwardt requested a payback analysis of the Engineering Study for capacitance on the 35kV distribution system in the substations department of the Electric Utility.

The 2014 Water Utility Financial Report was based on water consumption calculated using a 3 year average.

The summary cash flow accounts reflect a 2% pay increase for all employees and management and Administrative Expenses reflect a 10% increase in health insurance.

After review and discussion, two changes to the Water Utility were recommended by the Commission. The first was Item #2 in Water Plant, Repair east wall of HLPS and drain trough. The motion by Comm. Merkes, seconded by Comm. Roush, was unanimous to change the amount from \$40,000 to \$20,000. The second was Item #7 in Water Distribution, Replace Water Main. The motion by Comm. Roush, seconded by Comm. Allwardt, was unanimous to change the 2014-2019 budgeted amounts to reflect the revised Water Main Replacement Plan schedule.

The Telecommunications cash flow projection is based on keeping all the same customers; contracting with Wiscnet; and maintaining a redundant service for internet.

The Energy Services budget reflects the agreements with the City for the Koslo and Jefferson Park lighting projects.

There were no other changes and the motion made by Comm. Roush, seconded by Comm. Merkes, was passed on roll call (4 - 1), to approve the 2014 Strategic Plan, Electric, Water, Telecommunications & Energy Services Budget with the two changes noted above. Commissioners Allwardt, Merkes, Roush, Zelinski voted yes, Commissioner Kordus voted no.

Item V. No one from the Gallery was heard on any items discussed at this Meeting

Item VI. The motion by Comm. Allwardt, seconded by Comm. Merkes, was unanimously approved on roll call to adjourn at 7:13 p.m.

By: MARK L. ALLWARDT
President

DAN ZELINSKI
Secretary

NOTE: THESE MINUTES ARE NOT TO BE CONSIDERED OFFICIAL UNTIL
ACTED UPON AT THE NEXT REGULAR MEETING, THEREFORE, ARE
SUBJECT TO REVISION.