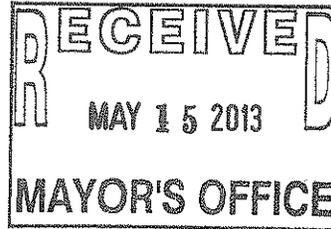




May 13, 2013

Mayor Don Merkes
City of Menasha
140 Main Street
Menasha, WI 54952



Dear Mayor Merkes,

Enclosed please find a check for \$47,171.30, which is the City of Menasha's final local, state and federal refund for 2012 for fixed route services. Two spreadsheets are attached. One shows your total operating costs for 2012 and the amount reimbursed and the other is an overview of all municipal funding partners' costs and reimbursements. Our audit is complete and the amounts have been verified.

As a result of Valley Transit spending less in 2012 than budgeted, the state and federal support was 60% of Valley Transit's operating costs rather than the 55% projected. Therefore, the City of Menasha is receiving \$9,201.89 more than expected.

The two main reasons that Valley Transit's expenses were less in 2012 were lower use of some paratransit services and lower personnel costs due to retirements of several long-time employees. The new employees who replaced the retirees were at the beginning step of the pay scale and the lowest amount of vacation.

Thank you for being a partner with Valley Transit. Without your financial and staff support, the citizens of the Fox Cities would not have the many transportation services available to them. If you have any questions about the refund, please call Valley Transit's Administrative Services Manager, Deb Ebben at 920-832-2292 or me at 920-832-2291.

Sincerely,

Deborah S. Wetter
General Manager

