

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, December 18, 2012  
Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 6:04 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Danielle Handler, Roger Kanitz, Linda Stoll, Kathy Thunes, Paul Van de Sand

Also Present: Mayor Merkes

Excused: Ed Kassel

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

No one spoke

**D. MINUTES TO APPROVE**

1. The November 2012 minutes will be approved at the January 2013 meeting.

**E. Reports**

1. Ed Kassel provided a summary report of progress to date via email of the River-Gen project. Contacts have been made with multiple organizations including MREA, American Hydro, Menasha Utilities, and local businesses. Contacts will be made with engineering schools regarding partnership opportunities for student projects. A cost outline for the project is under development as well as a listing of performance requirements.

**F. DISCUSSION**

1. Sustainability Board Website  
Danielle offered to bring suggestions to the next meeting making our website more user friendly and providing additional helpful information for residents.
2. Sustainability Board Annual Report and future work plan  
Board members are working to create a listing of accomplishments, in process projects, and goals to present to the community and common council.
3. Complete Streets  
Linda presented Active Community Environments workbook as a guide that other communities have used to implement both healthy community concepts and complete street concepts.
4. Waste Management  
Danielle reported that the survey is underway. Survey results will include information on collection frequency adequacy, bin size adequacy, why types of materials are recycled and why.
5. City of Menasha recycling event  
Discussion regarding best format 3 consecutive weeks that all Menasha, Town, and Neenah residents could use any location or concurrent events on one date. Events would be jointly advertised. Questions regarding clean sweep locations and medical disposal locations.

**G. ADJOURNMENT**

Motion made by Kathy Thunes and seconded by Paul Van de Sand to adjourn at 7:45 p.m.  
Motion carried.

*Minutes submitted by Mayor Merkes*