Public Works / Parks Safety Committee
August 27, 2013
Minutes

Meeting called to order at 8:20 AM.

Present: Randy Losselyong, Adam Alix, Todd Drew, Eric Whitman, Pamela Captain, Tim Jacobson, Kevin Schmahl, Vince Maas
Absent: Corey Gordon, Jeff Nieland, Mark Radtke, Brian Tungate

Approval of minutes from July 23, 2013 motion by P. Captain second V. Maas
Motion passed

B. **Old Business**

1. **Work Zone Safety/ MPD Enforcement** – No additional issues related to work zone safety have occurred since previous meeting. Work has been done quiet streets. T. Jacobson suggested that MPD be notified regarding parking issues on adjoining streets for residents when work is being done. Further updates in September.
2. **Leaf Truck Significant Program Award** – CVMIC to make decisions in October.
3. **Microwave issue City Hall Cell Towers –update** – Awaiting a letter from Cellcom regarding the safety of working on the roof which they identified as safe based measurement.
4. **Power washer exhaust stack** – T. Jacobson reported that the exhaust stack had been completed. Stack was extended and discharges above roof line.

C. **New Business**

1. **Monthly Safety Topic –** distributed and discussed. Requested to be posted in appropriate department.
2. **Injury Review.** – 2 injuries reported Parks Department:
   - **Pool Pump House** – employee cut left index finger when the razor knife that was being used to cut PEX water line slipped. No medical attention or loss time. Recommendation is to obtain the proper tool for cutting this type of material to avoid this type of accident, and not cutting toward the body when using a razor knife.

- **Jefferson Park Pavilion** – employee suffered a hernia when lifting and setting a grill onto a pedestal. Employee received medical attention and resulted in significant lost time (3.5-4 weeks). A request was made by the committee to have additional information provided regarding the weight of the grill to determine if this may have been preventable.

T. Jacobson cited that employees should provide as much detail as possible when submitting reports so that it is clear what occurred. Injury report regarding cut finger was cited as not providing enough detail.

3. **New items for discussion** – No new items discussed

D. **Training**

1. **Fire Extinguisher Training** – Drew attempting to schedule fire extinguisher training 2nd or 3rd week in October.
2. **Confined Space Training** – to be scheduled for the 2nd week of October.
3. **Lifting Training** – Drew to coordinate training with B. Rank for October.
4. **Chain Saw Training** – two Parks Department employees will attend the training R. Losselyong and Larry Losselyong. T. Jacobson stated he will not be sending employees due to cost.

E. Motion to adjourn at 9:20 AM made by P. Captain and seconded by R. Losselyong.