



**Public Works / Parks Safety Committee
September 24, 2013
Minutes**

Meeting called to order at 8:20 AM.

Present: Randy Losselyong, Adam Alix, Todd Drew, Tim Jacobson, Kevin Schmah, Vince Maas, Jeff Nieland,
Absent: Corey Gordon, Mark Radtke, Brian Tungate, Eric Whitman, Pamela Captain, Sue Nett

Approval of minutes from August 27, 2013 motion by V. Maas second A. Alix
Motion passed

B. Old Business

1. **Work Zone Safety/ MPD Enforcement** – Drew to send email to Chief Styka regarding enforcement of Give em' a Brake double fines in work zones.
2. **Leaf Truck Significant Program Award** – CVMIC to make decisions in October.
3. **Microwave issue City Hall Cell Towers –update** – Awaiting a letter from Cellcom regarding the safety of working on the roof which they identified as safe based measurement.

C. New Business

1. **Monthly Safety Topic** – distributed and discussed. Requested to be posted in appropriate department.
2. **Injury Review.** – 1 injury reported - Employee working on the jetting truck was stung by a bee on the left wrist – experienced some swelling. Employee allergic to stings – he did not use epi pen based on his reaction to this bite. No medical attention or loss time.

Based on injury reported related to lifting injury from August involving lifting a grill onto a standard at Jefferson Park – request was made by committee for weight of item which was being lifted. Information available did not specifically identify weight of the grill portion only the entire item all parts included.

3. **New items for discussion** – Suggestion was made to place cones behind vehicles when parked in parks or right of way. Intent of the cones is to make driver check for obstructions in front and behind vehicle prior to moving truck. Suggestion made following some incidents of bumping items such as large rocks, etc. Item to be added to October agenda for further discussion.

D. Training

1. **Fire Extinguisher Training** – Drew attempting to schedule fire extinguisher training 2nd or 3rd week in October.
2. **Confined Space Training** – to be scheduled for the 2nd week of October.
3. **Lifting Training** – Drew to coordinate training with B. Rank for December if possible.
4. **Chain Saw Training** – No employees attended the training due to cost. Appleton Forester willing to provide training to 10-12 Menasha employees in October. Suggestion was for Safety Committee to supply donuts for this training.

E. Motion to adjourn at 9:25 AM made by A. Alix and seconded by R. Losselyong.