



**Public Works / Parks Safety Committee  
July 2, 2013  
Minutes**

Meeting called to order at 9:05 AM.

Present: Randy Losselyong, Jeff Nieland, Mark Radtke, Adam Alix, Corey Gordon, Todd Drew, Ken Popelka, Vince Maas,  
Absent: Tim Jacobson, Brian Tungate, Pam Captain, Kevin Schmahl

Approval of minutes from April 23, 2013 motion by C. Gordon second V. Maas.  
Motion passed

**B. Old Business**

1. **Leaf Truck Significant Program Award** – T. Drew reported that the submission had been sent to CVMIC for the Significant Program Award.
2. **Return to Work Following Injury** – concerns raised about recent employee who aggravated a recent injury. Discussion around a policy to promote exercise and possible easing employees back even with physician release.
3. **Chemicals/ PPE / Filter Selection** – Drew emphasized the importance to discuss chemicals or issues which are high hazard example > 3 on NFP ratings.
4. **Work Zone Safety** – T. Styka came to the meeting to discuss the issue of enforcement in work zones. Options of parking unused MPD vehicles in the vicinity or increased presence was discussed. C. Gordon stated that areas were properly regulated and MPD had not enforced violations. T. Styka also stated that importance of having prior notice on work zones requiring road closures and proper use of barricades.
5. **Exhaust from power washing into Maintenance Garage** – Drew requested that exhaust be turned and raised above roof line to disperse exhaust and prevent draw in at make up air vent which is approximately 10' away at the same level.

**C. New Business**

1. **Monthly Safety Topic** – distributed and discussed. Requested to be posted in appropriate department.

2. **Injury Review.** – 1 injury reported. Injury was caused by repetitive motion related to pulling approximately 200 stakes used for tree bracing. Discussion of obtaining a puller which would eliminate the need to manually pull stakes.
3. **Safety Policy Issues** – Drew discussed a previous injury involving foot protection. Foot Protection policy clearly states that metatarsal protection be used with hazards over the foot. Drew reminded that acknowledged safety policies had to be followed.
4. **New items for discussion** – Drew stated that a replacement for Ken Popelka was needed from Street or Sanitation.

#### D. Training

1. Respirator Fit Testing – Drew completed testing
2. Summer Help Training – Drew stated that summer help had not received web link for trainings as previously arranged. Drew requested that summer help complete trainings as soon as possible.
3. Fire Extinguisher Training – to be completed in September
4. Confined Space Training - to be completed in September
5. Lifting training – to be completed mid October
6. Other Training – V. Maas informed group of a partially funded chain saw training – additional information to be provided in July meeting.

E. Motion to adjourn at 10:15 AM made by R. Losselyong and seconded by J. Nieland