



**Public Works / Parks Safety Committee
May 28, 2013
Minutes**

Meeting called to order at 9:05 AM.

Present: Randy Losselyong, Jeff Nieland, Mark Radtke, Adam Alix, Corey Gordon, Todd Drew, Ken Popelka, Vince Maas,
Absent: Tim Jacobson, Brian Tungate, Pam Captain, Kevin Schmahl

Approval of minutes from April 23, 2013 motion by V. Maas second A. Alix.
Motion passed

B. Old Business

1. **MSDS Sheets electronic program / book availability** – Drew reported that CVMIC is proposing to purchase a MSDS / Haz Comm program which will be available to members. Purchase is pending CVMIC approval likely 2014.
2. **Leaf Truck – Significant Program Award-** T. Drew will submit program presentation upon completion
3. **Public Works Walk Thru** –McMahon and Associates to calculate the load rating of the cold storage mez week of May 27, 2013.

C. New Business

1. **Monthly Safety Topic** – distributed and discussed. Requested to be posted in appropriate department.
2. **Injury Review.** – Four injuries reported which covers the past 2 months:
 - Employee cut leg while using a utility knife. No medical attention or loss time. Recommendation to use knife properly and not cut toward body.
 - Employee slipped off short ladder while working on the Tayco Street fountain. No medical attention to date or loss time. Recommendation to monitor ladder placement more closely in this location.
 - Employee slipped and injured lower back exiting Sanitation Truck 3 point exit used boots slipped. other engineering controls. Employee anticipated medical attention as a result of the injury. Medical attention received no loss time.

- Employee had air hammer jump off the curb and hit the top of his foot. Medical attention received no loss time.
Recommendation: Understand proper use and foot placement when using air hammer. Per safety policy employee should be wearing metatarsal foot guards on boots. Also, use other equipment if possible for this type of work.

Question was raised about a policy to return employees gradually after significant injuries especially back injury. Employee had additional lost time after returning to work and aggravating a back injury which he had just received a medical release.

3. **Chemicals/Personal Protective Equipment/ Respirator Filter selection-** Drew discussed use of high risk chemicals without prior approvals, proper training or personal protective equipment. Discussion was in response to an issue identified.
4. **Other new items for discussion** – no additional items.

D. Training

1. **Rigging Training** – attendees had positive comments
2. **Respirator Fit Testing-** Drew will conduct testing in June.
3. **Summer Help Training-** Drew stated that no summer help completed on line safety training prior to starting. Link had apparently not been sent with employment info. Link provided to HR in April.
4. **Fire Extinguisher Training** – to be scheduled for September 2013
5. **Confined Space Training** - to be scheduled for September 2013
6. **Lifting Training** – stations will include moving dumpsters, man holes/ forms, awkward items such as refrigerators and bags of material (50 lb).
7. Other Training Suggestions- no other items

E. Motion to adjourn at 10:15 AM made by A. Alix and seconded by J. Nieland