

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
June 18, 2013
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke and Commissioners Schmidt and Cruickshank.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners DeCoster and Sturm and Ald. Benner

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan and CD Intern Kevin Englebert.

3:30 PM – Public Hearing regarding the proposed ordinance to reduce the minimum lot depth standard for the I-1 Heavy Industrial Zoning District

No one spoke.

C. MINUTES TO APPROVE

1. **Minutes of the May 21, 2013 Plan Commission Meeting**

Motion by Comm. Schmidt, seconded by DPW Radtke to approve the May 21, 2013 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **Analysis of Impacts from Reducing Minimum Lot Standard for I-1 District**

CD Intern Kevin Englebert reviewed his memorandum concerning the proposed modification of the minimum lot depth in the I-1 Industrial District from 245' to 235'. Commissioners discussed specific parcels that may be impacted and concluded there are not likely to be any adverse impacts associated with making this change.

ACTION ITEMS

1. **Proposed Ordinance Relating to Amending the Text of the Zoning Code to Reduce the Minimum Lot Depth for the I-1 Heavy Industrial District**

Motion by DPW Radtke, seconded by Comm. Cruickshank to recommend approval of the modification of the minimum lot depth in the I-1 Heavy Industrial District from 245 feet to 235 feet. The motion carried.

2. **Proposed Certified Survey Map – Brighton Drive**

PP Homan discussed the purpose for the proposed CSM, which was to increase the size of the buildable area on the lot abutting the channel to enable the construction of a garage. Lot 2 of the proposed CSM is comprised of Lot 2 and a 40'+/- strip on the west end of Lot 1 of the existing CSM #2680. Access to Lot 2 is afforded by a previously approved ingress-egress easement. Both of the lots of the proposed CSM comply with the lot width and area requirements of the R-1 Single Family Residential zoning district.

Motion by Comm. Schmidt, seconded by Comm. Cruickshank to recommend approval of the

Brighton Drive CSM. The motion carried.

G. ADJOURNMENT

Motion by DPW Radtke, seconded by Comm. Cruickshank to adjourn at 3:55 p.m. The motion carried.

Minutes respectfully submitted by CDD Keil.