



MEMO

TO: Common Council Members

FROM: Sue Nett  
Health Department

DATE: September 11, 2013

RE: Health Department Building Rent Information

Alderman Englebert requested information on the building rent at the time of the initial rental agreement to the present. This memo outlines the yearly rent from March 2008 to the present. The square footage that is being leased is 2770 sq. feet.

March 2008 through Feb. 2010 \$7.90/sq.ft Annual cost \$21,883/yr

March 2010 through Dec. 2010 3% increase \$8.14/sq.ft Annual cost \$22,548

Jan. 2011 through Dec. 2013 50% decrease \$4/sq.ft Annual cost \$11,080

In addition to the rent, we pay an additional \$1154.17/mo for taxes, fire and casualty insurance, snowplowing, lawn care, outside building maintenance, common utilities (lighted sign) etc. This amount has remained the same since the initial lease agreement from March 2008. At the end of each year we receive credit for any services not used. For rental year 2012 we received a credit of \$1372.57.

Please call me with any questions. 967-3521