

March 28, 2013

**Donald Merkes**  
**Mayor, city of Menasha**  
140 Main Street  
Menasha, WI 54952

Dear Mayor Merkes,

It is my understanding that there is an opening on the Planning Commission Board. I would like to be considered for that position. Both my husband and myself grew up in Wisconsin but jobs took us to other states. We moved back a year ago to be closer to family. While living in Glen Ellyn, Illinois I was on the Historic Sites Commission. We are also involved in volunteer work for OccuPaws which has a program with the Oshkosh Correctional facilities to raise service dogs for the seeing impaired.

Having worked in financial and operational roles for large companies most of my life, I feel I have a good background to bring to the Board.

Please let me know if you need any further information.

Best Regards,



Gretchen DeCoster  
370 Lake Road  
Menasha, WI 54952