

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
COMMITTEE ON AGING  
Minutes  
July 11, 2013**

- A. Meeting called to order at 7:50 AM by Chairman J. Klundt.
- B. Present: Lee Murphy, Mary Lueke, Joyce Klundt, Sue Steffen, Tom Stoffel, Sue Nett, Jean Wollerman  
Absent: John Ruck
- C. MINUTES TO APPROVE
  - 1. Motion to approve minutes from June 13, 2013 meeting made by M. Lueke and seconded by L. Murphy. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Senior Center Older Adult Director J. Wollerman reported on recent activities at the senior center. A reception honoring those 90 years old and older is being planned. The memory café meeting in June saw an increase in participants. Funds are now available to help defray the cost of hosting the memory café. Fundraising from selling tickets for the Packer's Family nite was approximately \$700. The legacy account currently has \$8000, some of it is in a CD. 1376 visits to the senior center were noted during the month of June. J. Wollerman will be attending the Wisconsin Association of Senior Centers annual meeting in September.
- E. Action Items
  - 1. None
- F. HELD OVER BUSINESS
  - 1. Architectural Design Project. J. Wollerman reviewed the proposed renovation project for T. Stoffel. J. Wollerman and S. Nett discussed applying for a community block grant and applying for funding through the Frank Shattuck Community Fund. The Mayor has been approached about the city supporting some of the cost. The remainder would be acquired through fund raising. S. Nett suggested having a subcommittee that would put together a plan with a timeline. Committee members discussed presenting the project to the common council at the first council meeting in August. A subcommittee will meet on July 22<sup>nd</sup> at 1 PM at the health department. Committee on aging members agreeing to serve on the subcommittee include L. Murphy, T. Stoffel, J. Wollerman, and S. Nett.
  - 2. Senior Center Mission Statement. Committee members discussed creating a brochure which would include the mission statement. Discussion on this will continue at next month's meeting.
  - 3. Motion to adjourn at 9:25 AM made by L. Murphy and seconded by M. Lueke. Motion carried.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."