

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
September 12, 2013**

A. Meeting called to order at 7:50 AM by Chairman Joyce Klundt.

B. Present: Joyce Klundt, Mary Lueke, Lee Murphy, Sue Steffen, John Ruck, Tom Stoffel, Jean Wollerman, Sue Nett

C. MINUTES TO APPROVE

1. Motion to approve minutes from August 1, 2013 meeting made by M. Lueke and seconded by S. Steffen. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Senior Center Older Adult Director J. Wollerman reported on participation numbers for August (1561), which showed an increase over July (1413). A new assistant for senior programming has been orienting with J. Wollerman. The fund raising committee has met and currently has a brat fry scheduled for Sept. 13 and 14. They are also currently selling VandeWall's candy bars for \$1. The senior center has a booth at the Senior Living Expo being held today at Player's Choice in Appleton. Attendance at the Memory Café has been steadily increasing. J. Wollerman and staff will be attending the WASC conference on Sept. 26th and 27th.
2. Public Health Director S. Nett reported flu shots will be given at the senior center on Oct. 3rd. Wellness screening will be held the first week in November. Posters are ready and will be displayed in the near future.

E. New Business

1. Use of funds from Legacy Account. J. Wollerman reported there is a CD for \$5000 that came due in July and automatically renewed and approx. \$2000 in savings. The committee will need to discuss how they would like to invest the \$5000 when the CD comes due again. All of the monies from fundraising are currently going into the legacy acct. No action requested at this time.
2. Volunteer Recognition has been postponed from this month to October 16th 4 PM to 6 PM.
3. Project Funds. S. Nett explained that at the last common council meeting Alderman Nichols questioned if there were funds raised above the targeted amount, what would happen to that money. S. Nett felt that was a decision that needed to come from this committee. T. Stoffel expressed that since the money had been raised specifically for the senior center, any excess should be used for other senior center needs. J. Wollerman said the excess funds could go into the legacy account for other center needs such as wall hangings, window coverings, a new ceiling and lights in the main room. Motion to keep any additional funds raised above the targeted amount for senior center use made by M. Lueke and seconded by J. Ruck. Motion carried.

F. HELD OVER BUSINESS

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

1. Senior Center Committee Reorganization. This item was placed on hold at the last meeting to discuss further whether or not there should be a building and grounds committee, in addition to the program/planning and fundraising committees. J. Wollerman explained how the building and grounds committee worked at the Y. This committee might only need to meet on a quarterly basis. Motion to establish a building and grounds committee made by T. Stoffel and seconded by S. Steffen. L. Murphy was concerned how this committee would function since there are people hired to take care of the grounds and building. J. Ruck questioned if this was city property why wasn't the city responsible for the grounds. S. Nett explained the current contractual agreement. J. Ruck didn't feel comfortable voting on this and made a motion to hold this item for additional discussion at the next meeting. S. Steffen and T. Stoffel withdrew the original motion. J. Klundt seconded the motion made by J. Ruck. Motion carried. S. Nett requested to include the current contract between the Y and the city on the next agenda.

G. Motion to adjourn at 8:45 AM made by L. Murphy and seconded by S. Steffen. Motion carried. Next meeting Oct. 10, 2013.