

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
Minutes
June 13, 2013**

- A. Meeting called to order at 7:52 AM by Chairman J. Klundt.
- B. Present: Joyce Klundt, Mary Lueke, Peg Malueg, Lee Murphy, Jean Wollerman, Sue Nett
Excused: John Ruck, Sue Steffen
Others Present: Alderman Nichols, Mayor Merkes
- C. MINUTES TO APPROVE
 - 1. Motion to approve minutes from May 9, 2013 made by P. Malueg and seconded by L. Murphy. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Senior Center Older Adult Director J. Wollerman discussed recent fundraising events for the senior center which included a brat fry at Piggly Wiggly (\$400) and selling Packer Family Night tickets (\$4 of every ticket sold is given to the senior center by the Packer organization). The attendance numbers and programs for May distributed and discussed. The trend of increased participation continues as the attendance numbers for May were 1610, the highest for May in the past 6 years. The number of participants was however lower than April at 1699. The center was closed on Memorial Day which may account for the slight decrease. The noon mealsite attendance is also starting to increase as more seniors become comfortable with Advocap's new mealsite vendor. The mother's day special lunch also accounted for the increase in numbers at the mealsite. Raised garden project currently on hold, most likely until next summer. Volunteer recognition reception is scheduled for Sept. 18th.
 - 2. Public Health Director. No report for this month.
- E. Action Items
 - 1. None
- F. HELD OVER BUSINESS
 - 1. Next steps in Architectural Design Project. S. Nett did contact Craig Sachs from McMahon and Associates about the updated architectural design that he was going to complete for presentations. S. Nett hadn't heard back from him prior to today's meeting and will be contacting him again. J. Wollerman will be checking with the Community Foundation regarding the Frank Shattuck fund which is earmarked for senior citizens. Community Block grant application not available yet. Potential funding sources at this point 30% community block grant, 30% other grant and donor, with the remaining the city's portion. Mayor Merkes explained this would probably be a project the city would need to borrow funds for its portion.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

P. Malueg questioned if the city would also be updating the parking lot behind the senior center when this project would actually begin. Mayor Merkes responded there has been some discussion regarding the parking lot. He requested the CAD file be obtained from McMahon and forwarded to engineering for future use. Alderman Nichols stressed to the committee the need for a well developed plan for fundraising and a known dollar amount for the project. Once the plan is developed, the project should be brought to the council.

2. Senior Center Mission Statement. J. Wollerman asked if the committee members were in agreement with the mission statement and if it captured all of the committee's thoughts regarding what a senior center should be and do for senior citizens. The final draft will be brought to the next meeting for approval. Once approved, the mission statement will be on all correspondence related to the senior center.

G. Motion to adjourn at 9:40 AM made by P. Malueg and seconded by L. Murphy. Motion carried. Next meeting July 11, 2013