

CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, June 3, 2013
MINUTES

DRAFT

A. CALL TO ORDER

Meeting called to order by Mayor Merkes at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

PRESENT: Aldermen Langdon, Keehan, Zelinski, Englebort, Benner, Nichols, Taylor, Sevenich
ALSO PRESENT: Mayor Merkes, CA/HRD Captain, Captain Halderson, DPW Radtke, CDD Keil,
Dpty Treasurer Sassman, LD Lenz, Clerk Galeazzi
DEPT. HEADS EXCUSED: PHD Nett, PRD Tungate

D. PUBLIC HEARING

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

(five (5) minute time limit for each person)
No one spoke.

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 5/20/13](#)
- b. [Board of Public Works, 5/20/13](#)
- c. [Library Board, 5/16/13](#)
- d. [Neenah-Menasha Fire Rescue Joint Fire Commission, 5/22/13](#)
- e. [Neenah-Menasha Sewerage Commission, 4/23/13](#)
- f. [Personnel Committee, 5/20/13](#)
- g. [Plan Commission, 5/21/13](#)

Communications:

- h. [Mayor Merkes, 5/22/13; Weed Commissioner Appointment](#)
- i. [Menasha Utilities, Customer First! The Wire Newsletter, 5/2013](#)
- j. Neenah-Menasha Sewerage Commission Powerpoints, [4/23/13](#) and [5/28/13](#)
- k. [Mayor Merkes to Representatives, 5/29/13; Open Book Requirements for Municipalities](#)

Moved by Ald. Benner, seconded by Ald. Langdon to receive Minutes and Communications A-K.
Motion carried on voice vote.

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 5/20/13](#)
- Administration Committee, 5/20/13; Recommends approval of:
2. [Accept quote of The Post Crescent as the official City newspaper, May 2013-May 2014.](#)
 3. [Agreement with Spielbauer Fireworks Co., Inc for fireworks programs on July 4, 2013 and July 4, 2014](#)

Ald. Zelinski requested to remove item 1 from Consent Agenda.

Moved by Ald. Benner, seconded by Ald. Langdon to approve Consent Agenda items 2 & 3.
Motion carried on roll call 8-0.

H. ITEMS REMOVED FROM CONSENT AGENDA

Moved by Ald. Zelinski, seconded by Ald. Taylor to approve Consent Agenda item 1, Common Council minutes of 5/20/13.

Discussion ensued on expenditures from accounts payable and payroll of 5/16/13.

Motion carried on roll call 8-0.

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 5/20/13-5/30/13 in the amount of \\$805,891.78.](#)

Moved by Ald. Nichols, seconded by Ald. Englebert to approve accounts payable and payroll.

Discussion ensued on expenditures.

Motion carried on roll call 8-0.

2. [Beverage Operators License Applications for the 2013-2015 licensing year.](#)

Moved by Ald. Nichols, seconded by Ald. Taylor to approve list of Beverage Operators License Applications for the 2013-2015 licensing year as submitted.

Motion carried on roll call 8-0.

3. [Liquor License Applications for 2013-2014 licensing year.](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to approve Liquor License Applications for the 2013-2014 licensing year as submitted.

Motion carried on roll call 8-0.

4. ["Class B" liquor license application for S&S Jaber LLC, d/b/a Luigi's Pizza & Pasta, 332 Ahnaip Street, Menasha, Gianna Jaber/Agent to deal in intoxicating liquor and fermented malt beverages, July 1, 2013-June 30, 2014](#)

Moved by Ald. Nichols, seconded by Ald. Langdon to approve "Class B" Liquor License Application for S&S Jaber LLC, d/b/a Luigi's Pizza & Pasta, 332 Ahnaip Street, Menasha, Gianna Jaber/Agent to deal In intoxicating liquor and fermented malt beverages, July 1, 2013-June 30, 2014.

Motion carried on roll call 8-0.

5. [Outdoor Alcoholic Beverage Permit for 2013-2014 licensing year.](#)

Moved by Ald. Keehan, seconded by Ald. Langdon to approve Outdoor Alcoholic Beverage Permit for 2013-2014 licensing year as submitted.

Motion carried on roll call 8-0.

6. [Accept Springsted Incorporated Succession and Efficiency Final Report](#)

Moved by Ald. Nichols, seconded by Ald. Keehan to accept Springsted Incorporated Succession and Efficiency Final Report

Discussion ensued on implementing recommendations from the report.

Motion carried on roll call 8-0.

7. Tower and Ground Space Lease Agreement between City of Menasha and Sprint Spectrum L.P. at 455 Baldwin Street.

CA/HRD Captain reported this agreement is similar to the agreement with Airadigm Communications for a cell tower at the Public Works Facility. There are a few provisions of the agreement that need to be worked out.

Moved by Ald. Benner, seconded by Ald. Langdon to hold this item.

Item held.

J. ORDINANCES AND RESOLUTION

K. APPOINTMENTS

1. Mayor Appointment of Alderman Langdon to Parks and Recreation Board, June 3, 2013-April 14, 2014
Moved by Ald. Sevenich, seconded by Ald. Keehan to approve appointment of Ald. Langdon to Parks and Recreation Board.
Motion carried on voice vote.

L. HELD OVER BUSINESS

M. CLAIMS AGAINST THE CITY

- N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)
No one spoke.

O. ADJOURN

- Moved by Ald. Benner, seconded by Ald. Keehan to adjourn at 6:30 p.m.
Motion carried on voice vote.

Respectfully submitted by Deborah A. Galeazzi, WCMC, City Clerk