

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
May 8, 2013**

- A. Meeting called to order at 8:03 AM by Chairman Candyce Rusin. Board members introduced themselves to Ruth Neeck, a new board member.
- B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Ruth Neeck, Susan Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from April 10, 2013 meeting made by T. Rudolph and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. April 2013 Communicable Disease Report reviewed and discussed. T. Rudolph noted the increase in the number of sexually transmitted diseases primarily Chlamydia Trachomatis.
  2. Pertussis Update given. Nursing staff continue to follow-up with the negative cultures. The majority remain negative with an occasional probable.
  3. Memory Café Project Update given. The first memory café held in April had an attendance of 10. The UW-O nursing students did an excellent job of getting this organized.
  4. Depression Screening – 60+ Program. Since this is Mental Health Awareness month, a depression screening will be held here at the health department. This will be the first time a depression screening is scheduled so staff isn't sure what type of participation to expect.
  5. Fox Valley Community Health Coalition Report given. A steering committee is being formed as the next step in the Healthy Weight initiative. The next needs assessment may be done in 3 years to stay on schedule with the hospitals. Discussion with United Way in the future on this.
  6. Staff Update reported by S. Nett. One of the fulltime nurses has given notice after accepting a position at another local health department. The hourly pay rate is \$1.10 more than her current position.
  7. Wisconsin Active Community Regional Workshop. S. Nett discussed this workshop. There will be a team from Menasha attending consisting of someone from the health department, community development, park and rec, and police.
  8. Bedbugs. S. Nett explained the department continues to get calls reporting bedbugs. While it is a nuisance and not a human health hazard, it is becoming increasingly difficult to get the responsible parties to address the situation. Board members requested T. Drew attend the next BOH meeting to give them additional background. Board members discussed looking at any ordinances other places may have to address this issue.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Ruth Neeck, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

E. ACTION ITEMS

1. Election of Chairperson. Motion to nominate C. Rusin as chairperson made by L. Asmus and seconded by T. Rudolph. C. Rusin accepted nomination. Motion carried.
2. Election of Vice-Chairperson. Motion to nominate R. Neeck as vice chairperson made by T. Rudolph and seconded by L. Asmus. R. Neeck accepted nomination. Motion carried.
3. Election of Secretary. S. Nett volunteered to continue as secretary. Motion made by L. Asmus and seconded by T. Rudolph to have S. Nett continue as secretary. Motion carried.

F. HELD OVER BUSINESS

1. None

- G. Motion to adjourn at 9:20 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting June 12, 2013.

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Minutes  
June 12, 2013**

- A. Meeting called to order at 8:06 AM by Chairman Candyce Rusin.
- B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Ruth Neeck, Susan Nett  
Others Present: Todd Drew, RS
- C. MINUTES TO APPROVE
1. Motion to approve minutes from May 8, 2013 meeting made by L. Asmus, and seconded by T. Rudolph. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. May 2013 Communicable Disease Report distributed and discussed. T. Rudolph questioned the age range of the Chlamydia cases. S. Nett presented information on Hep C.
  2. Depression Screening – 60+ Program Update. One person was screened and a referral was made for follow-up. Staff have been working with a local provider to get an appt. for the follow-up.
  3. Memory Café Project Update. The second memory café was held the last Friday in May. The attendance was less than the initial café in April. Staff have been working with the Fox Valley Memory Project to increase marketing of future memory café meetings.
  4. Fox Valley Community Health Coalition Report. A steering committee is being formed to move forward on a Weight of the Fox Valley initiative.
  5. Pertussis Report distributed. Currently there are 388 cases (confirmed and probable) in Wisconsin as of 6-2-13, compared to 3,270 cases during the same time period in 2012. Providers continue to test for pertussis, as there have been negative cases reported to the health department in the last 6 weeks.
  6. Hepatitis C Update. The health department continues to receive cases requiring follow-up. The recent majority have been in their early 20's to 40's.
  7. Vaccine Preventable Disease Surveillance 2012 report was distributed.
  8. Staff Update – Hiring Process for PHN. Interviews are currently being conducted. Target date is to have someone hired and working by mid July to give the opportunity for orientation and training before the school year begins.
  9. Bedbugs – T. Drew discussed lack of an ordinance to assist in non-owner occupied dwellings. The health department continues to receive complaints and while this is not considered a human health hazard, it is a nuisance. T. Drew has been researching for samples of ordinances. A sample from the National Pest Management Association was distributed. If BOH members want to consider an ordinance or propose a change to the existing ordinance on human health

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Ruth Neeck, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

hazards, an alderman to sponsor the ordinance or change will be needed. L. Asmus requested this be on the agenda for the next meeting for discussion.

E. ACTION ITEMS

1. None

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 9:18 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting June 21, 2013.