Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

CITY OF MENASHA
BOARD OF HEALTH
Minutes
September 11, 2013

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Ruth Neeck, Susan Nett
Also Present: Todd Drew RS, Alderman Becky Nichols

C. MINUTES TO APPROVE
   1. Motion to approve minutes from August 14, 2013 meeting made by R. Neeck and seconded by L. Asmus. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
   1. August 2013 Communicable Disease Report distributed and discussed. T. Rudolph expressed dismay at the increased number of Chlamydia cases and questioned what age group was this occurring in. S. Nett reported that ages 20 through 35 years old in the past month. S. Nett also indicated that the increased number might be due to the lab sending them in one batch rather than after each case diagnosis as has happened in the past. T. Rudolph also questioned if the department was able to determine if recent Hep C cases were related. S. Nett responded the nurses are still investigating recently reported cases.
   2. WI DATCP Self Assessment Review Response for 2011-12. S. Nett explained the Dept of Ag requires an annual agent self assessment be completed. This report is the state's response to the self assessment submitted for the 2011-12 licensing period. The report came after the 2012-13 self assessment was submitted however T. Drew indicated the recommendations listed were already addressed in the recently submitted assessment. He does need to take a refresher foodborne illness course.
   3. Pertussis Report – September 1, 2013 distributed. There are still cases of pertussis occurring in the area. S. Nett reported Menasha is currently following a suspect case and has not had any recent positive cases.
   4. Weight of the Fox Valley News. The Leadership Team will be meeting for the first time on Sept. 30th. Public health is represented by City of Appleton, and Winnebago and Calumet Counties.
   5. 60+ Health Screening Grant Update. S. Nett reported recently receiving notification (since the last BOH meeting) there will be a 2% increase in funding for 2014.
   6. Community Health Improvement Plan Update. S. Nett reported on the last meeting of the Community Health Initiative.
   7. 2014 Budget – Health Department. S. Nett discussed the mayor's directive to keep line items below personnel costs flat. There are some line items where additional funds will be needed primarily in training to get the newly hired PHN

appropriately educated in PH functions. Due to the recent TB cases line items for mileage and overtime will be over budget for year end purposes.

8. Flu Shot – Mass Clinic Update. S. Nett reported planning is well underway for the public flu shot clinic on Oct. 24th at BDM school. Flu vaccine for adults has been received as well as a few doses of children's vaccine.
9. Blue-Green Algae. T. Drew reported on the presence of blue-green algae this year especially in the Smith Park area and by Lake Rd. Questions have risen regarding the human health hazards this might present especially with the odors given off by the decay that is occurring. He explained no health hazard exists with the odor other than it is offensive. The health hazards occur with dermal contact, ingestion and inhalation. It is not recommended to jet ski, water ski, boat or do anything that could cause the algae to aerosolize. This would include aerating or taking a fire hose and trying to flush it. T. Drew told board members he has posted signs at Smith Park and by the Trestle Trail regarding the hazards of the algae. L. Asmus questioned about signage at Municipal Beach. T. Drew replied he checked the beach the same day he saw the conditions at Smith Park and that Municipal Beach was perfectly clear. Alderman Nichols requested a memo be put in the council packet regarding the health hazards and recommendations for the public.
10. Bedbugs Continued Discussion. T. Drew reported he has been working on an amendment to the City's human health hazard ordinance and reviewed the draft with board members. L. Asmus thought there should be more clarification regarding the difference between facilities that are licensed such as motels, hotels etc. and the facilities this amendment would cover. C. Rusin thought there should be a clearance statement and that the treatment plan to manage the infestation be submitted prior to treatment commencing. There was also discussion on the requirement to have the tenant report an infestation as some tenants may feel uncomfortable reporting to the landlord but would feel okay reporting to the health department. Alderman Nichols requested to speak and questioned how would we know if the tenant did notify the landlord. Would the landlord then have to report it to the health department so we would know if the proper treatment was completed. T. Drew will take the comments and revise the language and bring it back to the next meeting. S. Nett questioned if Alderman Nichols would sponsor the amendment when it is finally approved by the board of health and she indicated she would
11. 140 Review – 2014. S. Nett explained that next year the state is doing health department reviews (done every 5 yrs). This review will be done using accreditation standards even if the health department isn't going for accreditation.

E. ACTION ITEMS
   1. None

F. HELD OVER BUSINESS
   1. None

G. Motion to adjourn at 9:30 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting Oct. 9, 2013.