

how dispatching is done through a system where the engine that is closest to the call is dispatched versus the old system of having assigned beats for each engine company. The Committee thanked Chief Auxier for the information and was pleased with how well automatic aid is working between the two Departments.

Review of the Re-Inspection Ordinance: The Committee reviewed City of Neenah Ordinance #2013-17 Creating Code 7-34 relating to fees for fire re-inspection or missed appointments and City of Menasha Sec. 5-3-5 Re-inspections or missed appointments in Chapter 3 of the Fire Prevention Code. The Committee felt both met the intent of what the Department is looking for. Discussion was held on developing a departmental policy on how the re-inspection fees will be applied so if there are issues in the future we can show we are being fair and consistent with applying these fees. This would support the inspector's decision for scheduling a re-inspection for compliance.

Consideration of Re-inspection Fee Schedule: The Committee reviewed the fees the Committee can consider relating to actual costs. AC Green discussed how the costs for inspections were averaged and the time it takes for each inspection. Ald. Englebert felt with having to be governed by the actual costs it takes the punitive aspect of when the property owner ignores the requirement to fix the violation. Discussion was held on the costs incurred with the Department's time in trying to gain compliance.

MSC Englebert/Ramos directed Chief Auxier to review all actual costs the Department incurs for inspections and re-inspections, develop a suggested fee schedule for the re-inspections, develop a departmental policy on how re-inspection fees will be applied and bring the ordinance, department policy and suggested re-inspection fees for review at the next meeting, all voting aye.

Dive Team Update: Chief Auxier noted the Committee we did have one person withdraw himself from active status on the dive team due to a personal issue. He noted training continues with all members and we continue to seek ways to fund the dive team trust.

Review of 2014 Medical Evaluations Proposal: The Committee reviewed the 2014 medical evaluation proposal. Chief Auxier noted the EKG's would be completed on a bi-annual basis versus an every year basis. It was noted the 2013 budget had a savings due to not having the EKG's and Chief Auxier will ask the Committee next year for consideration of a carry forward of funds from 2013 to 2014 for the additional cost. The Committee asked that we look at some of the bi-annual testing to see if there is a way we can do half each year to save the money. **MSC Ramos/Englebert recommends the City of Neenah and the City of Menasha Common Council's accept the proposal from Affinity Occupational Health for a total of \$12,798.50 and all services, with the exception of the lab work, to be performed in 2014, all voting aye.**

2013 Cost Sharing Budget Formula: Chief Auxier noted Menasha's share for the cost distribution formula will increase by .9% and this is directly relating to the increase in service calls for the City. When the service calls for Menasha were reviewed the automatic aids Appleton Fire Department responded into the City of Menasha were