



STREET USE APPLICATION

Event: Hometown Halloween: Downtown Trick-or-Treat

Sponsored by: Menasha Farm Fresh Market

Responsible Person: Kristin Sewall - City of Menasha

Address: 140 Main St.
Menasha, WI 54952

Phone: 967-3600

Email Address: ksawall@ci.menasha.wi.us

Street Route: (Attach Map) Milwaukee St. from Main St. to U.S Bank drive thru.
Description of Use Fire truck parking, police car parking

Street Use Date:	<u>10/25/12</u>
Start Time:	<u>3:00 pm</u>
End Time:	<u>6:30 pm</u>
Number of Units:	<u>NA</u>
(Parades)	

Liability Insurance has been secured in the amount of \$ _____ with the City of Menasha named as the additional insured. This is primary insurance.

Insurance Company CVMIC Policy No. _____

(Attached is a copy of the certificate of insurance and endorsement, each naming the City of Menasha as additional insured).

Date: 10/10/12 Applicant's Signature: Kristin Sewall

Permit Fee: Each application for a Street Use Permit shall be accompanied by a fee of \$25.00 along with a Special Event Fee of \$25. Please make checks payable to City of Menasha in the amount of \$50.00.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must appear before the Parks and Recreation Board.

TO BE COMPLETED BY CITY STAFF (Revised January 16, 2012)

Scheduled Park & Recreation Board Review Date: _____

Not Required: _____ Approved: _____ Denied: _____

Scheduled Common Council Review Date: _____

Approved: _____ Denied: _____

APPROVAL:

Police Dept. [Signature] Fire Dept. [Signature] Public Works Dept. MR City Attorney [Signature]

Google

To see all the details that are visible on the screen, use the "Print" link next to the map.

