



President Ron Duuck called the meeting to order Thursday May 17 2012 at 4:30PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin

Present:, Ron Duuck, ,Terri Reuss, Jason Dionne, Chief Styka, Marshall Spencer,  
Excused absence: Tony Gutierrez,

### **Meeting minutes**

- Jason Dionne moved to approve the March 17, 2012 minutes. Terri Reuss seconded the motion. The motion was unanimously carried.

### **Annual Election of officers**

- Marshall Spencer nominated Ron Duuck for President. Terri Reuss seconded the motion and the vote was unanimous in favor of Ron Duuck for President.
- Ron Duuck nominated Jason Dionne for Vice President. Marshall Spencer seconded the motion and the vote was unanimous in favor of Jason Dionne for Vice President.
- Jason Dionne nominated Tony Gutierrez for the position of Secretary. Terri Reuss seconded the motion and the vote was unanimous in favor of Tony Gutierrez for the position of Secretary.

### **Chief Styka report**

#### **Training:**

- Nick Thorn & Pete Sawyer: SWAT Basic Instructor Development, FVTC
- Dan Hoernke: Advanced Roadside Impaired Driving Enforcement Course, Ripon WI
- Tim Styka & Angie Hanchek: CVMIC Process Improvement, Green Bay, WI
- Jeff Jorgenson & Nick Thorn: FTO Certification, FVTC
- Larry Bonneville: Wisconsin LEEDS Alumni Update Training: FVTC
- Brett Halderson & Aaron Zemlock: Dignitary Protection by Secret Service, Neenah
- Roger Picard, Chris Groeschel, Dan Hoernke and Matt Spiegel: M-Link (Course on networking student who have mental health needs and resources available)
- Jim Verkuilen: WAHI (Wisconsin Homicide Investigators) Annual Training Conference, Wisconsin Dells
- All officers completed legal update and EVOG (emergency vehicle operation)

#### **Department Updates:**

- Hiring Process: Approximately 150 applicants – process has the same steps but the steps are combined to save on time.
- Police Week Awards:
  - Matt Lenss – Officer of the Year; Lt. Hanchek – Supervisor of the Year; Officer Picard Meritorious Service; Officer Thorn, Inv. Verkuilen, PSP Olson, Ceo Polzien – Outstanding Service; Officers Oleszak, Gruss, Groeschel, Picard, Mauthe, Verkuilen, Spiegel, Hoernke, Albrecht & Lt. Bouchard -Teamwork Awards. PSP Staff given telecommunications pins and Records & Court Personnel given customer service awards. Other pins for years of service and special assignments were also given out.
- Traffic Program Update
- Elementary School PSLO Position- Program was presented to Menasha School Board on May 14<sup>th</sup> and is likely to be voted upon on May 29<sup>th</sup>. If it passes it will then be presented to the City.
- Organizational Change – Discussion –
- Captain Process: Lt. Brett Halderson and Lt. Chuck Sahr
- Chief Meeting – Lt's Spin off meeting

**Jason Dionne made a motion at 5:30pm to enter in to closed session.** The motion was by seconded by Terri Reuss and unanimously supported.

**CLOSED SESSION** Wisconsin statutes sec 19.85 (1)(c)

- Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
- Open patrol positions (consideration of candidates)

At 7:35 pm Terri Reuss made a motion to return to open session. The motion was seconded by Marshall Spencer. The motion was unanimously supported.

Adjourn: Motion by Jason Dionne seconded by Terri Reuss, at 7:45 pm. The motion was unanimously supported.

- The next bi monthly meeting will be held Thursday, July 12<sup>th</sup> 2012, 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Acton of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact the acting Chief of Police at 967-3500 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,  
Marshall Spencer,  
Commissioner, Secretary