City of Menasha

...a new horizon

MENASHA POLICE COMMISSION MEETING MINUTES
DRAFT

President Ron Duuck called the meeting to order January 18, 2012 at 4:30PM, Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Present: Ron Duuck, Jason Dionne, Terri Reuss, Tim Styka, Tony Gutierrez Marshall Spencer

Meeting minutes

- Jason Dionne moved to accept the November 17, 2011 minutes. Terri Reuss seconded the motion. The motion was unanimously carried.

Communication

- Menasha citizen Ron Pruss requested to speak at the meeting regarding his concerns with his property at 217 Lake St and the response of MPD.
- Neenah Rotary sent a letter of appreciation for MPD support of recent community activities.
- Boys and Girls Brigade sent letter of appreciation to Officer Jorgenson.

Motion to go into closed session

- At 5:10PM Terri Reuss made a motion to go into closed session. Ron Duuck seconded the motion which was unanimously carried.

CLOSED SESSION Wisconsin statutes sec 19.85 (1)(c)

- Considering the employment, promotion, compensation or evaluating the performance of any employee under the commission's jurisdiction.
- Open patrol position (consideration of candidates)

Return to open session

- At 8:20PM Tony Gutierrez made a motion to return to open session. Marshall Spencer seconded the motion which was unanimously carried

Police Chief Styka's report

- Chief Styka reported that Lt Michael Brunn submitted his request to retire effective Jan 13.
- Jason Dionne motioned that the Commission approve Lt Michael Brunn's retirement request. Tony Gutierrez seconded the motion which was unanimously carried
- Jason Dionne made a motion that the Commission officially express the Commission's appreciation for Lt Brunn's many years of excellant service and dedication to the City of on Menasha. Tony Gutierrez seconded the motion which was unanimously and enthusiastically supported.
- Chief Styka presented a proposed new organization structure chart. (see accompanying PDF labeled "MPD Jan 17 2012 Org Chart draft.")
- Tony Gutierrez motioned that the Commission approve the new organization structure. Jason Dionne seconded and the motion was unanimously carried.
- Chief Styka reported that the recent MPD open house was well attended.
- The first full department meeting has been held.
- Criteria for filling open lieutenants' positions have been established and interested MPD officers have been asked to submit letters of interest.
- Plans are being established to fill open K-9 position

Training:

- Chris Groeschel & Aaron Zemlock: Advanced CIT training
- Paul Scheppf and K-9 Gommez: Narcotic Detection Dog Certification
- Matt Albrecht: CVMIC, unacceptable Employee Behavior training

Meeting schedule;

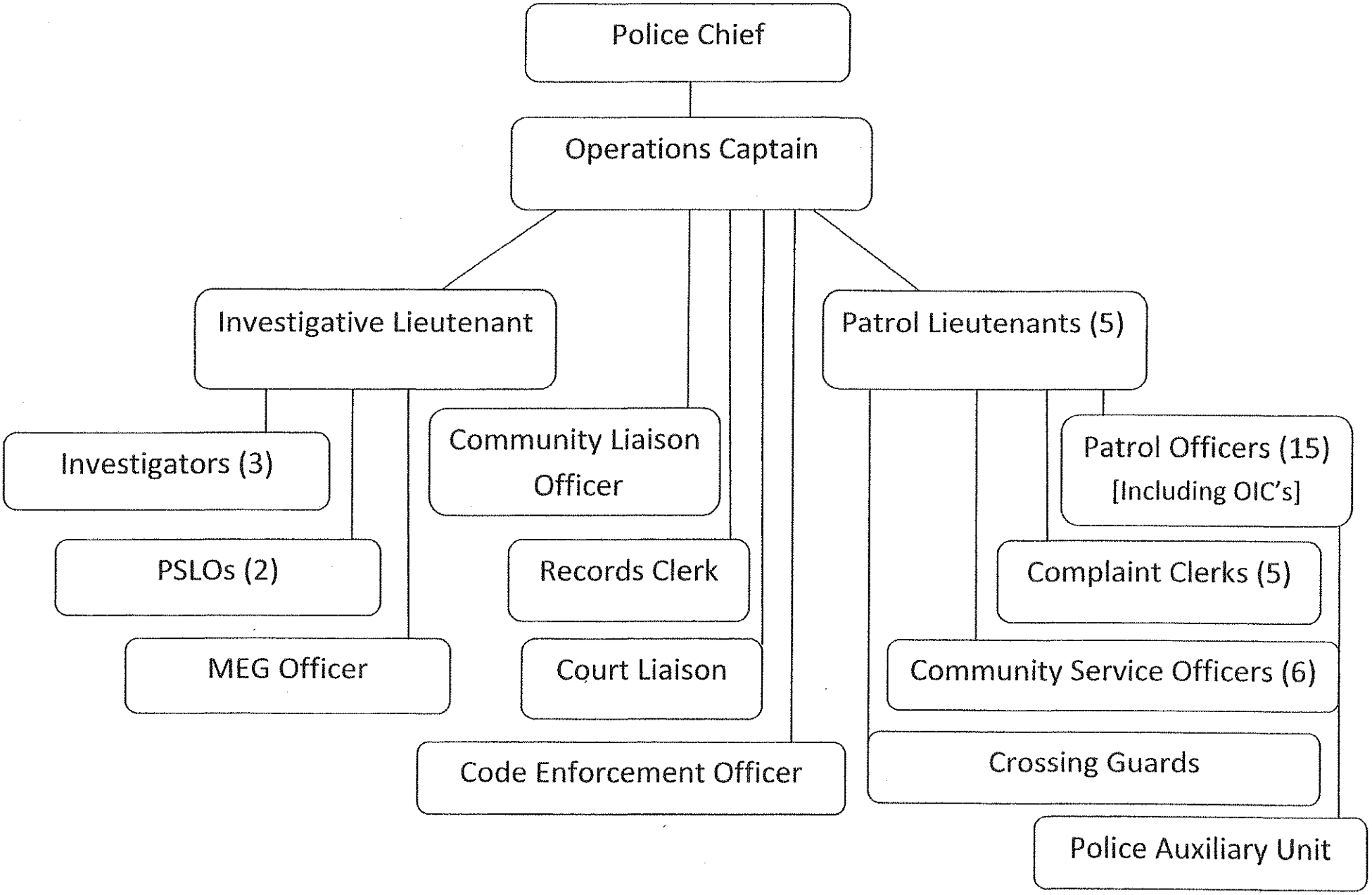
- The next bi monthly meeting will be held Thursday March 15 2012 at 4:30pm Menasha Safety Building, 430 First Street, Menasha, Wisconsin.

Adjourn: Motion by Terri Reuss seconded by Jason Dionne, at 9:10 pm. The motion was unanimously carried.

Menasha alderpersons occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee, may be attending; however no official Acton of any of these bodies will be taken.

Menasha is committed to its diverse population. Our non- English speaking population or those with disabilities are invited to contact Police Chief Styka at (920) 967-3501 at least 24-hours in advance to ensure special accommodations can be made.

Respectfully submitted,
Marshall Spencer,
Commissioner, Secretary


Police Chief
Operations Captain
Investigative Lieutenant
Patrol Lieutenants (5)
Investigators (3)
PSLOs (2)
MEG Officer
Community Liaison Officer
Records Clerk
Court Liaison
Code Enforcement Officer
Patrol Officers (15) [Including OIC's]
Complaint Clerks (5)
Community Service Officers (6)
Crossing Guards
Police Auxiliary Unit