



To: Common Council
From: Mayor Merkes
Date: 31 January 2012
RE: Board of Review Appointment

I am pleased to submit Jeffrey Nichols as my appointment to the Board of Review as an alternate.

Mr. Nichols is a veteran of the mortgage industry bringing with him ten years of experience as a Mortgage Loan Officer. His experience reviewing appraisals within the residential market brings an understanding of the valuation process that will aid in the board's duties to ensure fair and consistent valuation of properties within Menasha.

Jeff's experience will complement others on the board whose backgrounds include: property appraisal, mortgage banking, assessor, and clerk. It is with great pleasure that I submit him for your confirmation.

Jeffrey J. Nichols
402 Elm St.
Menasha, WI 54952

January 10, 2012

Mayor Don Merkes
140 Main St.
Menasha, WI 54952

re: Board of Review

Dear Mayor Merkes,

I'm writing you to express my interest in the appointment to the alternate seat on the Board of Review. As a Mortgage Loan Officer with over 10 years in the industry, I believe my experience with reviewing appraisals will serve me well for this appointment. I will be a fair and competent addition to the Board of Review. Please consider me for the appointment.

Sincerely,

Jeffrey J. Nichols