



**MEMORANDUM**

To: Mayor and Common Council

From: PRD Tungate

Date: February 2, 2012

RE: Parks Department Weekend Snow Removal

Our department follows City Ordinance Sec. 6-2-7(a) when it comes to removal of snow from sidewalks. This ordinance states that “sidewalks shall be cleared of all accumulated snow and/or ice within twenty-four (24) hours from the time the snow ceases...”

There were two instances in January that staff worked on a Saturday to clear snow. Our focus is typically on sidewalks near schools, trails and park roads, and when good ice skating conditions are present, we will plow off the rink. These decisions are always made with an eye toward staying within our overtime budget allocation.