

**CITY OF MENASHA  
SUSTAINABILITY BOARD  
Common Council Chambers  
140 Main Street, Menasha**

**Tuesday, August 21, 2012**

**Minutes**

**A. CALL TO ORDER**

Meeting called to order by Linda Stoll at 6:35 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

Present: Linda Stoll, Paul Van de Sand, Roger Kanitz, Danielle Humski

Also Present: Bill Beachkofski, Mayor Merkes

Excused: Chris Bohne, Ed Kassel, Kathy Thunes

**C. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE SUSTAINABILITY BOARD**

(five (5) minute time limit for each person)

No one spoke

**D. MINUTES TO APPROVE**

1. Sustainability Board minutes, June 19, 2012

Motion made by Rodger Kanitz and seconded by Linda Stoll to approve the minutes of the June 19, 2012 Meeting, Motion carried.

**E. COMMUNICATIONS**

1. East Central Wisconsin Regional Planning Commission Groundwater Workshop – Linda Stoll attended

2. Sustainable Fox Valley event information: The Big Green – sustainable music festival – Rodger Kanitz attended

**3. The board requested that they receive copies of the plan commission minutes as a communication and that the plan commission receive their minutes as a communication**

**F. REPORTS**

1. Paul Van de Sand reported that he attended a clean cities program regarding new federal standards on vehicle idling that will apply to municipalities and bio fuel programs, he will forward information to the city.

2. Rodger Kanitz reported that he will be attending training regarding use of the joint sustainability website.

3. Mayor Merkes reported that he met with UW Fox Dean Ruud and the UW Fox trustees regarding UW Fox becoming a tree campus through the Arbor Day foundation. The dean is exploring the requirements and how it would relate to the campus sustainability program and potentially their certificate in sustainably program.

4. Mayor Merkes reported that Adam Alix met with Paul Van de Sand and Lisa Miotke regarding utility incentives available towards capital projects in the 2013 budget process. As part of the discussion Lisa Miotke took light level readings throughout city hall to identify locations for occupancy sensors and light sensors.

**G. ACTION ITEMS**

1. City of Menasha recycling event, October 13<sup>th</sup> 2012 – Discussion regarding finalizing the poster and date, potentially joining with other communities for promotion of their events as well for greater citizen opportunities to recycle.

## H. DISCUSSION

1. Waste Management – UW Fox is exploring the possibility of partnering with the city to conduct survey work to increase recycling in the community. Students may be able to help with research as to what is / is not being recycled and why as well as research on what other communities have done to increase recycling in their communities. The cost savings of reduced landfill fees was noted with increased recycling, and that Menasha was in the middle of Winnebago County communities for recycling and there was room for growth in recycling participation.
2. Complete Streets – Maps were not updated at this time. Discussion regarding pedestrian crossing signs in neighboring communities and that signs should be considered at Broad & Racine and Broad & Tayco to better facilitate crossings at popular Friendship Trail crossing points. **The board recommended purchasing one sign with budgeted board funds, and requesting a matching donation from another non-profit.**

Mayor Merkes reported that bike lanes have been installed on Appleton Road / De Pere Street corridor as part of Activate Fox Cities initiative. Mayor Merkes reported that Midway Road sidewalks would not be installed until spring due to bidding irregularities. Mayor Merkes reported that there may be an opportunity for a partnership with Fox Cities Greenways for Menasha to be a test case for sharrows.

3. Neighborhood Electric Vehicle Ordinance – Recommendation that Menasha enact an ordinance the same as the Town of Menasha or Appleton to maintain connectivity within the area. **The board requested a sample ordinance for the next meeting for formal recommendation.**

## I. ADJOURNMENT

Motion made by Paul Van de Sand and seconded by Rodger Kanitz to adjourn at 7:55 p.m.  
Motion carried.

Respectfully Submitted by Mayor Merkes