RESOLUTION R-8-12

AUTHORIZED REPRESENTATIVE RESOLUTION
ENVIRONMENTAL IMPROVEMENT FUND

A RESOLUTION AUTHORIZING A REPRESENTATIVE OF THE CITY OF MENASHA TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM THE STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND

INTRODUCED BY MAYOR MERKES

WHEREAS, it is the desire of the City of Menasha, Wisconsin, a Municipal Corporation, to file several Applications for State Financial Assistance for the construction of the Neenah-Menasha Sewerage Commission Equipment Procurement and Wastewater Treatment Facilities Modifications Project under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.60, and 281.61, Wis. Stats.);

WHEREAS, it is necessary to designate a Representative for filing said Applications;

BE IT THEREFORE RESOLVED by the COMMON COUNCIL of the CITY OF MENASHA, WISCONSIN, that the Director of Public Works is hereby appointed as the Authorized Representative for the City of Menasha for the purpose of filing these Applications, and that the Representative is further authorized and empowered to do all things necessary in connection with said Applications.

Approved this _____ day of _____, 2012.

CITY OF MENASHA, WISCONSIN

_____
Donald Merkes, Mayor

Attest: _____
Deborah A. Galeazzi City Clerk

McMAHON
ENGINEERS ARCHITECTS

RECEIVED
MAR 15 2012
MAYOR'S OFFICE

March 8, 2012

Mayor Don Merkes
City Of Menasha
140 Main Street
Menasha, WI 54952

Re: Neenah Menasha Sewerage Commission
Distribution Of Clean Water Fund Borrowing
Equipment Procurement & Facilities Modification Project
McM. No. N0008-910101.21

Dear Mayor Merkes:

It is anticipated that the Clean Water Fund (CWF) Financial Assistance Application will be submitted to the Department Of Natural Resources (DNR) in early June 2012. We have been working with Tom Stoffel and other Member Communities to obtain the information needed to compile the Application. As part of the Application process, each Member Community needs to adopt an Authorized Representative Resolution. This Resolution authorizes an official to sign the CWF Application, and does not obligate the City to borrowing funds at this time. At a later date, the City Council will need to approve the borrowing package. A copy of a sample Authorized Representative Resolution is attached.

The CWF Application being prepared at this time is for the Equipment Procurement and Faculties Modification projects, and does not include the Biosolids Storage Building. The location of the Biosolids Storage Building is still being negotiated, and it is likely that a separate Application will be submitted for the Storage Building in the future.

As you know, the Neenah-Menasha Sewerage Commission (NMSC) cannot obtain a CWF Loan directly because the DNR will only issue loans to municipalities. Therefore, each Member Community will have to take out a CWF Loan for a portion of the project. In addition, the DNR cannot issue a loan to Sonoco (U.S. Paper Mills Corp.), which is a Contracted Industrial User of NMSC, so the portion of the loan associated with Sonoco needs to be distributed to the Member Communities. Each member, including the Contracted Industrial User, will be responsible for paying off the overall loan based on the Member's actual usage of the Wastewater Treatment Facilities.

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Project Solutions

Mayor Don Merkes
City Of Menasha

The NMSC Commissioners have decided that the borrowing will be distributed between the Member Communities based on their 2011 usage of the facilities. The portion of the loan attributable to the Contracted Industrial User will also be distributed to the Member Communities based on the community's usage of the facilities. Table #1 summarizes the distribution of the CWF borrowing.

At this time, it is requested that the City of Menasha Common Council adopt the enclosed Authorized Representative Resolution. Please return one copy of the signed Resolution to my attention.

Thank you for your consideration of this request and, if there are questions or if additional information is needed, please feel free to contact me.

Very truly yours,

McMAHON

Amy J. Vaclavik

Amy J. Vaclavik, P.E., BCEE
Associate / Senior Project Engineer

AJV:smdt

cc: Tom Stoffel - City of Menasha
Raymond Zielinski, Commissioner - NMSC
Kathy Bauer, Commissioner - NMSC
Randy Much - NMSC

Enclosure: Authorized Representative Resolution

REVISED Table #1

DISTRIBUTION OF BORROWING FOR CLEAN WATER FUND (CWF)

NEENAH-MENASHA SEWERAGE COMMISSION
Wastewater Treatment Facilities Modifications
& Equipment Procurement Project

Revised: March 12, 2012
McM. No. N0008-910101.21

Borrowing is to be distributed based on 2011 Plant usage.
The Contracted Industrial User portion of borrowing is to be distributed to all Member Communities based on Plant usage.

	2011 Total Usage	Municipal Member Usage	Borrowing Distribution (1)	Projected Borrowing (2)
City Of Neenah	42.45%	42.45%	51.53%	$10,166,921
City Of Menasha	23.28%	23.28%	28.26%	$5,575,726
Town Of Neenah Sanitary Dist. #2	1.08%	1.08%	1.31%	$258,464
Town Of Menasha Utility Dist.	12.47%	12.47%	15.14%	$2,987,137
Waverly Sanitary District	3.10%	3.10%	3.76%	$741,852
Contracted Industrial User (U.S. Paper Mills Corp.)	17.62%			
	$100%	82.38%	100.00%	$19,730,100

(1) **Borrowing Distribution** is calculated by dividing Municipal Member Usage by 82.38% to distribute the Contracted Industrial User portion to the Member Communities.

(2) **Projected Borrowing** is based on the Project Summary, dated September 12, 2011, and does not include the Biosolids Storage Building. Project Summary = $19,730,100.
Project Summary will be updated when Plans and Specifications are completed.