



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
May 22, 2012
MINUTES

Meeting called to order at 9:05 AM

Present: Todd Drew, Vince Maas, Sue Nett, Jeff Nieland, Adam Alix, Kevin Schmahl, Mark Radtke, Corey Gordon, Tim Jacobson

Absent: Pamela Captain, Brian Tungate, Jim Julius

Approval of Minutes – Motion to approve minutes from the April 24, 2012 meeting made by M. Radtke second J. Nieland - Motion approved.

A. Old Business

1. **Cold Storage Issues** – T. Drew provided information regarding health risks to workers related to accumulated bird feces. Recommendation to maintain doors closed or other means to reduce birds within the cold storage building.
2. **EOEC Pool Exit Map** – Completed to be included in plan and posted at pool.

B. New Business

1. **Monthly Safety Topic** – “Get “Back” to basics; Learn how to keep your back healthy” – topic distributed and discussed.
2. **Injury Review** – 1 injury reported - Employee hit knee while working on the street sweeper. No loss time or medical attention to date. Recommendation to be more conscious of surroundings.
3. **DPW/Parks CVMIC preliminary discussion of findings** – Items discussed included inspections of eye wash stations, improperly placed machine guards, vehicle lock out tag out, electrical restraints for power tools if reenergized and gas can storage. Further discussion pending final report.
4. **PPE Maintenance** – T. Drew offered reminder to maintain PPE including respirator filters, hearing protection and other items which required constant maintenance or replacement.
5. **New Items for discussion** – No new items

Training

1. **Fire extinguisher training** – training good, finished DPW / Parks employees.
2. **Hearing Screening** – issue with electrical connection resulted in use of the rig generator which caused some ambient noise – no other issues raised.

3. Summer Help Training – T. Drew provided information regarding Summer Help taking intranet training modules.
4. Other new training items – T. Drew informed committee of the necessity to conduct additional training related to the Hearing Screening, due to lack of training conducted by the provider. Training will be available on the intranet.

D. Adjourn: Motion M. Radtke second A. Alix - Meeting adjourned at 9:40am.