



**PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE**  
**March 27, 2012**  
**MINUTES**

Meeting called to order at 9:10 AM

Present: Jim Julius, Todd Drew, Vince Maas, Sue Nett, Jeff Nieland, Adam Alix, Kevin Schmahl, Mark Radtke, Corey Gordon, Brian Tungate, Tim Jacobson

Guest: Ben Rank – CVMIC

Absent: Ken Popelka, Pamela Captain

**Approval of Minutes** – Motion to approve minutes from the March 27, 2012, 2012 meeting made by J. Julius second M. Radtke - Motion approved.

**A. Old Business**

1. **Maintenance Shop Ventilation** – No change
2. **Cold Storage Bird Feces / Overhead doors** – T. Drew reinforced the health concern related to working in accumulated pigeon feces in the cold storage building. Recommendation is to put automatic door closers in vehicles and keep doors shut as much as possible. Any feces should be cleaned frequently to avoid dry feces becoming airborne.
3. **Shock Gloves** – K. Schmahl stated gloves work well to lessen hand/wrist trauma using impact tools. It was decided that additional pairs be obtained for crews who run equipment such as air hammers. T. Drew will obtain gloves.

**B. New Business**

1. **Monthly Safety Topic** – “Monthly Safety Topic ” – distributed and discussed.
2. **Injury Review – 2 injuries reported** First injury – Employee twisted his right knee in an extension cord. Recommendation employees should make sure of their work area and follow proper site and cord organization to avoid slips, trips and falls. Second injury – Employee twisted knee by short stepping on a catch basin losing balance and twisting his knee. Recommendation – size up work area and make adjustments in vehicle or equipment location if necessary to render a safe work area.
3. **New Items for discussion-** Fleet Safety policy required revision due to incorrect language with current organization.

## **Training**

1. **Fire extinguisher training** – T. Drew scheduled fire extinguisher training for April 2, 2012.
2. **Hearing Screening** – scheduled for April 5, 2012 all employees scheduled. Truck will be parked behind the Health Department.
3. **Work Zone Traffic Safety Training Kimberly 3/29/12** – Review
4. **Other new items for discussion** – Discussion regarding an OSHA visit which was made at the Senior Center due to a complaint of City employees on the roof without connected fall protection. T. Drew stated that all employees should be told that if any regulatory inspection occurs, credentials should be checked, write down the name of the inspector or get a business card and take notes re: any discussion or statements made during the visit.

**D. Adjourn:** Motion M. Radtke second A. Alix - Meeting adjourned at 10;10am.