



PUBLIC WORKS / PARKS DEPARTMENT SAFETY COMMITTEE
February 28, 2012
MINUTES

Meeting called to order at 9:05 AM

Present: Jim Julius, Todd Drew, Vince Maas, Sue Nett, Jeff Nieland, Ken Popelka, Adam Alix, Kevin Schmahl, Mark Radtke, Corey Gordon, Pamela Captain

Absent: Sue Nett, Vince Maas, Brian Tungate, Tim Jacobson

Approval of Minutes – Motion to approve minutes from the January 27, 2012 meeting made by J. Julius second A. Alix. Motion approved.

A. Old Business

1. **EOEP Maps** – C. Gordon to complete prior to pool season.
2. **Maintenance Shop Ventilation Issue** – Curtain is installed. Additional work with the floor system is pending.
3. **Public Works Facility Walk-thru-** Electrical storage area organized, additional work required. Discussion related to the bird issue – recommend keeping overhead doors closed, including installation of a door received to have remotes in vehicles. T. Drew reinforced the health risk to working around accumulated avian feces.

B. New Business

1. **Monthly Safety Topic** – “Pay attention to Avoid Infection” – discussed the importance of proper clean-up and personal protection when dealing with blood and body fluid clean-up (BBP). Information was discussed and sheets provided to post.
2. **Injury Review** – Employee slipped exiting the compartment of the automated recycle truck. Employee injured arm while attempting to break fall. The step to exit the compartment is rounded and slippery when wet. In response non skid tape will be installed on this exit in an attempt to prevent slips.
3. **PPE Issue Maintenance Shop (Shock Gloves)** – request was received to discuss shock gloves be included as PPE. The issue is the use of impact tools which shake and jar the hands and wrists. Shock gloves provide cushioning against. Committee agreed that gloves were should be included and provided to Maintenance shop (1 pr. / per employee). T. Drew to research and obtain gloves for employee use.
4. **New items for discussion-** No new items.

Training

1. **Fire extinguisher training** – T. Drew will contact M. Sipin NM Fire to schedule. Mondays generally work best.
2. **Hearing Screening** – scheduled for April 5, 2012 sign up will be distributed.
3. **Hazard Communication Training DPW/ Parks-** No issues related to raised regarding training, thought to be beneficial. T. Drew reminded that if employees were unable to attend the training was available on the intranet and should be completed.
4. **Work Zone Traffic Safety Training 3/29/12 (CVMIC-Kimberly)** – 7 employees registered. T. Drew stated if any additional employees were to go, to send names over and Drew will register them with CVMIC.
5. Other new training items or concerns – No additional items discussed.

D. Adjourn: Motion P. Captain second M. Radtke - Meeting adjourned at 9:50am.